

SWP REGIONAL FUNDS – LA REGION

LARC FISCAL AGENT UPDATES 07/16/2026

REMINDERS ON ROUND 9 PROJECTS

The end of term for the Round 9 SWP Regional projects was **June 30, 2026**, no extensions will be granted.

- To be eligible for reimbursement, all [promotional material purchases](#) must have received LARC Fiscal Agent (FA) Team approval before purchase.
- Reimbursements will not be issued for encumbrances posted after **June 30, 2026**.
- All items must be paid for and delivered by the final invoice deadline.
- All expenditures must be reflected in your detailed general ledger, and backup documentation submitted with your final invoice(s) due **July 31, 2026**.
- The LARC FA Team may request additional documentation to verify eligibility, including:
 - Purchase Orders
 - Executed Contracts
 - Other supporting records
- The LARC FA Team will submit Final fiscal reports in NOVA on behalf of the LA-19 colleges. **Note:** The programmatic final report responses will be based on the information each college is providing on the LARC Round 9 Final Reports.
- If you surpassed the 10% threshold in a cost category or spent funds in cost categories that did not have an approved budget, you will need to submit a [budget modification request](#). The budget modification request forms will require a brief description of the proposed expenditures and the [corresponding workplan activity](#).
- Fiscal Year 2025-26, Quarter 4 invoices will be processed after the following requirements have been completed:
 - The college has submitted its Q4 NOVA fiscal report.
 - Any required budget modification requests have been submitted and approved by the LARC Fiscal Agent (FA) team.

Failure to complete these requirements may delay the processing of your reimbursement.



NOVA FISCAL YEAR 2025-26 QUARTER 4 FISCAL REPORTING

To help colleges meet the Chancellor's Office **August 15** deadline for FY 2025-26 Q4 fiscal reporting, the LARC Fiscal Agent (FA) team has pre-filled the Q4 survey responses in NOVA.

Round 9 (2024-25)

The Round 9 Q4 survey responses were pre-filled using data from the FY 2025-26 Q2 LARC Bi-Annual Reports submitted by colleges on February 15.

Strong Workforce Program - Regional Share
Fiscal Reporting

Cerritos College

Printable View

SWP Regional Q4 Reporting Survey v.1

1. How are the objectives and activities progressing as planned? *

Objective 1: Regional Professional Development Conventions
The Job Placement Regional Professional Development Conventions helped Cerritos College advance career readiness and job placement by creating structured opportunities to engage with colleges across the region to exchange information and best practices. Through these conventions, colleges shared resources such as outreach materials, forms, and operational documents, while also strengthening connections with regional employers. This collaborative approach supported more effective use of limited institutional resources and enhanced alignment of job placement strategies, ultimately improving how career readiness and employment services are delivered to students.

Objective 2: Project Alignment
The Job Placement Project Alignment efforts helped Cerritos College improve career readiness and job placement by aligning curriculum with high-growth industry in demand careers in healthcare, manufacturing, technology and business and expanding regional partnerships to connect students to high-paying in demand jobs. Job placement activities such as mock interviews, speed interviewing, and employer panels tailored to emerging sectors, workshops, and job fairs improve student confidence and practical skills.

Characters: 1264/3000

2. Are expenditures occurring as expected and how are delays being addressed or resolved? *

There are delays in expenditures, but there is a plan in place to expend all funds.

Characters: 83/5000

3. What implementation challenges have you encountered, and how are they being addressed or resolved? *

NA

Characters: 2/5000

4. What technical assistance or support does your institution need from the Chancellor's Office? *

NA

Characters: 2/5000

These pre-filled responses are intended to support colleges in completing their FY 2025-26 Q4 fiscal reports. Once all colleges have submitted their Q4 fiscal reports, the LARC FA team will complete the NOVA Final fiscal reports using the data from the LARC Bi-Annual Reports due **August 7, 2026**.

Round 10 (2025-26)

For Round 10 (25/26), a standard placeholder statement was entered for all Q4 survey responses to allow colleges to submit their Q4 fiscal reports.

Strong Workforce Program - Regional Share
Fiscal Reporting

Cerritos College

SWP Regional Q4 Reporting Survey v.1

1. How are the objectives and activities progressing as planned? *

FY 2025-26 Q4 responses to these questions will be entered by the LARC Fiscal Agent (FA) Team based on the data colleges submit via the LARC Round 10 bi-annual report.

2. Are expenditures occurring as expected and how are delays being addressed or resolved? *

FY 2025-26 Q4 responses to these questions will be entered by the LARC Fiscal Agent (FA) Team based on the data colleges submit via the LARC Round 10 bi-annual report.

3. What implementation challenges have you encountered, and how are they being addressed or resolved? *

FY 2025-26 Q4 responses to these questions will be entered by the LARC Fiscal Agent (FA) Team based on the data colleges submit via the LARC Round 10 bi-annual report.

Once colleges submit their Round 10 LARC Bi-Annual Reports, the LARC FA team will update the NOVA survey responses to match the data reported in the LARC Bi-annual reports data.

LARC FISCAL UPCOMING DEADLINES

- FY 2025-26 Quarter 4 invoice templates for actual expenditures for Round 9 & 10 have been uploaded in each college's MS Teams and are due **EOD July 31**.
- FY 2025-26 Quarter 4 invoices for Round 9 projects will represent the Final Invoice.
- FY 2025-26 Quarter 4 budget modifications for Round 9 & 10 are due by **August 15**.
- FY 2025-26 Quarter 4 NOVA fiscal reports for Round 9 & 10 are due by **August 15**.
- The LARC Fiscal Agent Fiscal Year 2026-27 Fiscal deadlines document is now live on our website and can be accessed [here](#).

FISCAL RESOURCES

[LARC Object Code Budget Modification Guide](#)

[LARC Object Code Budget Modification Request Form](#)

[Round 9 \(24/25\) Projects and Approved Workplan Activities](#)

[SWP Regional Funds Investment Reminders: Additional Expenditure Guidance](#)

[Purchase of Promotional Materials Guidance & Requirements](#)

For additional fiscal guidance and resources, please visit the LARC SWP Fiscal webpage:
<https://losangelesrc.org/swp-cc/>