

**Los Angeles Regional Consortium
Program Recommendation Minutes**

November 20, 2025

8:30 a.m. – 10:30 a.m.

Virtual

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| <ul style="list-style-type: none"> • Dr. Nick Real, Cerritos College • Terry Adams (alternate), Citrus College • Dr. Adrián Trinidad (alternate), Compton College • Dr. Christina Tafoya, East LA College • Dr. Federico Saucedo, Glendale Community College • Gita Runkle (alternate), Long Beach City College • Vivian Alonzo, LA City College • Priscilla Lopez, LA Harbor College • Marla Uliana, LA Mission College | <ul style="list-style-type: none"> • Mon Khat, LA Pierce College • Dr. Marcia Wilson, LA Trade-Tech College • Dr. Laurie Nalepa, LA Valley College • Eric Brach, LA Southwest College • Dejah Swingle, Mt. San Antonio College • Dr. Arminé Derdarian, Pasadena City College • Bridgette Hernandez, Rio Hondo College • Dr. Steven Sedky (alternate), Santa Monica College • Tiffany Miller, West Los Angeles College |
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I. Welcome and Call to Order

The Los Angeles Regional Consortium (LARC) Workforce Council Business Meeting was called to order at 8:34 a.m. by Dr. Narineh Makijan, Los Angeles Regional Consortium (LARC) Chair & AVP, Pasadena City College.

II. LA Workforce Council Voting Member Roll Call

The roll call was completed by Noushig Simonian, Administrative Assistant, Pasadena City College. They confirmed that a quorum of participating members was present.

III. Approval of Previous Month's MinutesDr. Narineh Makijan

- a. Minutes from the October 16, 2025 Business Meeting

Motion: Dr. Marcia Wilson, LA Trade-Tech College

Second: Mon Khat, LA Pierce College

Approved: ☒ Yes ☐ No

IV. General Updates

- a. Chancellor's Office Update *Chancellor's Office*
November 2025 WEDD Updates
- b. Fiscal & Procurement Update *PCC Fiscal & Procurement Teams*
November 2025 SWP Regional Funds Fiscal Updates
2025-2026 Fiscal Deadlines
Pasadena City College

V. Informational Items

- a. Program Data Requests

Program Title	TOP Code	College	Contact
<i>New Certificate or Degree Development (for credit)</i>			
1. Certified Phlebotomy Technician Program (Other Credit)	1205.10 Phlebotomy	Cerritos College	Maria Gurrola mgurrola@cerritos.edu
2. CPA Preparation (Certificate)	0502.00 Accounting	Citrus College	Patrick Borja pborja@citruscollege.edu
3. Scenic Art for Entertainment (Certificate)	1006.00 Technical Theater	East LA College	Lisa Hashimoto Stone stonelh@elac.edu
4. Community Health Worker (Certificate)	1261.00 Community Health Care Worker	East LA College	Erica Mayorga mayorge@elac.edu
5. Newspaper Production (Certificate)	0602.00 Journalism	LA City College	Jeff Hicks hicksjl@lacc.edu
6. Public Relations (Certificate)	0606.00 Public Relations	LA City College	Jeff Hicks hicksjl@lacc.edu
7. Entrepreneurship in the Arts (Certificate)	1013.00 Commercial Art	LA Southwest College	Eric Brach BrachER@lasc.edu
8. Data Analytics Using Microsoft Tools (Certificate)	0702.10 Software Applications	Long Beach City College	Jennifer Holmgren jholmgren@lbcc.edu
9. Hydrogen Automotive Technology (Certificate)	0948.40 Alternative Fuels and Advanced Transportation Technology	Long Beach City College	Jennifer Holmgren jholmgren@lbcc.edu
10. Interpreting Studies (Associate Degree)	0850.10 Sign Language Interpreting	Long Beach City College	Tiffany Green tgreen@lbcc.edu

Program Title	TOP Code	College	Contact
11. Project Management Essentials (Certificate)	0702.10 Software Applications	Long Beach City College	Jennifer Holmgren jholmgren@lbcc.edu
12. Special Education (Certificate)	0809.00 Special Education	Long Beach City College	Jennifer Holmgren jholmgren@lbcc.edu
13. Cinematography (Certificate)	0612.20 Film Production	Pasadena City College	Annie Gregory agregory4@pasadena.edu
14. Filmmaking (Certificate)	0612.20 Film Production	Pasadena City College	Annie Gregory agregory4@pasadena.edu
15. Automation/Mechatronics (Certificate)	0935.00 Electro-Mechanical Technology	Rio Hondo College	Eduardo Galeana egaleana@riohondo.edu
16. Electrical Technology Technician (Certificate)	0952.20 Electrical	Rio Hondo College	Eduardo Galeana egaleana@riohondo.edu
17. Pharmacy Tech Fundamentals (Certificate)	1221.00 Pharmacy Technology	West LA College	Andrea Rodriguez-Blanco rodrigaa3@laccd.edu
<i>Program Modification</i>			
18. Advanced Transportation Technology (A.S. Degree)	0948.40 Alternative Fuels and Advanced Transportation Technology	Long Beach City College	Jennifer Holmgren jholmgren@lbcc.edu
19. Advanced Transportation Technology (Certificate)	0948.40 Alternative Fuels and Advanced Transportation Technology	Long Beach City College	Jennifer Holmgren jholmgren@lbcc.edu
20. Game Design & Development (A.S. Degree)	0614.20 Electronic Game Design	Pasadena City College	Peter Gend pgend@pasadena.edu
<i>District or College Program Review</i>			
21. CAD Designer – Mechanical Design and Fabrication – Level 2	0953.00 Drafting Technology	Pasadena City College	Sandy Lee sjlee@pasadena.edu
22. Certified Culinarian; Certified Baker; Hospitality Management AST; Culinary Management and Operations	1306.30 Culinary Arts	Pasadena City College	Colleen Nanno cnanno@pasadena.edu
23. Library Technology; Digitization Skills for Libraries and Cultural Heritage Institutions; Archives & Digital Collections Assistant CTE Certificate Programs	1602.00 Library Technician	Pasadena City College	Joanna Chen Cham jcham@pasadena.edu

Program Title	TOP Code	College	Contact
<i>Undecided – Exploratory Purposes</i>			
24. Air Traffic Controller	3020.30 Air Traffic Controller	West LA College	Tiffany Miller Millerts@wlaac.edu
25. Drones	<i>Not Provided</i>	West LA College	Tiffany Miller Millerts@wlaac.edu

VI. Action Items..... *Dr. Narineh Makijan*

a. [New Program Recommendation](#)

Motion: Dr. Christina Tafoya, East LA College

Second: Dejah Swingle, Mt. San Antonio College

Recommended: ☒ Yes ☐ No

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
1. Certificate of Achievement: Film and Television Production	0604.20	Glendale Community College	Federico Saucedo fsaucedo@glendale.edu	ES	N	Y	Y	N
2. A.S. Degree: Food, Science and Technology	0113.00	LA City College	Vivian Alonzo alonzovl@laccd.edu	ES	Y	N	Y	N
3. Certificate of Achievement: Social Work and Human Services	2104.00	LA City College	Vivian Alonzo alonzovl@laccd.edu	ES	Y	N	Y	N
4. Certificate of Achievement in Forensics, Evidence and Investigation	2105.40	LA Pierce College	Mon Khat khatm@piercecollege.edu	EA	Y	Y	Y	N
5. Certificate of Achievement: Chemical Technology	0954.00	LA Pierce College	Mon Khat khatm@piercecollege.edu	ES	Y	N	Y	N
6. A.S. Degree: Chemical Technology	0954.00	LA Pierce College	Mon Khat khatm@piercecollege.edu	ES	Y	N	Y	N
7. Certificate of Achievement: Carpentry	0952.00	Long Beach City College	Gita Runkle grunkle@lbcc.edu	EA	Y	Y	Y	N

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
8. Certificate of Achievement: Child Nutrition Management	1306.00	Long Beach City College	Gita Runkle grunkle@lbcc.edu	ES	Y	N	Y	Y
9. Certificate of Achievement: ADU Remodeling	0952.00	Long Beach City College	Gita Runkle grunkle@lbcc.edu	EA	Y	Y	Y	N
10. A.S. Degree: Construction Inspection	0957.20	Long Beach City College	Gita Runkle grunkle@lbcc.edu	EA	Y	Y	Y	N
11. Certificate of Achievement: Construction Inspection	0957.20	Long Beach City College	Gita Runkle grunkle@lbcc.edu	EA	Y	Y	Y	N
12. A.S. Degree: Construction Management	0957.00	Long Beach City College	Gita Runkle grunkle@lbcc.edu	EA	Y	Y	Y	N
13. Certificate of Achievement: Construction Management	0957.00	Long Beach City College	Gita Runkle grunkle@lbcc.edu	EA	Y	Y	Y	N
14. Certificate of Achievement: Nutrition and Fitness Education	1306.00	Long Beach City College	Gita Runkle grunkle@lbcc.edu	ES	Y	N	Y	Y
15. Certificate of Achievement: Nutrition and Technology	1306.00	Long Beach City College	Gita Runkle grunkle@lbcc.edu	ES	Y	N	Y	Y
16. Certificate of Achievement: Nutrition and Wellness for Healthy Aging	1306.00	Long Beach City College	Gita Runkle grunkle@lbcc.edu	ES	Y	N	Y	Y
17. Certificate of Achievement: Nutrition, Wellness, and Healthy Cooking	1306.00	Long Beach City College	Gita Runkle grunkle@lbcc.edu	ES	Y	N	Y	Y
18. A.S. Degree: Trauma Studies	2104.00	Long Beach City College	Gita Runkle grunkle@lbcc.edu	ES	Y	N	Y	N

19. Certificate of Achievement: Printmaking	1013.00	Mt. San Antonio College	Dejah Swingle dswingle@mtsac.edu	ES	Y	N	Y	N
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Key	
EA = Endorsed: All Criteria Met	Y = Yes
ES = Endorsed: Some Criteria Met	N = No
NE = Not endorsed	* Emerging denotes there are gaps in the traditional labor market information.
PA = Pre-approved	

b. [Program Modification](#)

Motion: Marla Uliana, LA Mission College

Second: Priscilla Lopez, LA Harbor College

Recommended: ☒ Yes ☐ No

1. [A.S. Degree & Certificate of Achievement: Construction Technology](#)

Contact: Gita Runkle, grunkle@lbcc.edu

Modifications: Expand course offerings to a broader spectrum of the Construction Industry. Include new courses in concrete, advanced framing, building codes, and safety. Create opportunity for stackable certificates. Current program has 31.5 units of required courses with no track options. The suggested modified program has 10 units of required courses and 3 track options with the total units ranging from 29.5 to 32.5 units, depending on which track students choose. In total, 15 courses were added, 1 course was modified, and 4 courses were removed across all courses in the program.

VII. Additional Action Items

a. Approval of Minutes Reflecting Today's Program Recommendation Vote.....*Dr. Narineh Makijan*

Motion: Dr. Marcia Wilson, LA Trade-Tech College

Second: Bridgette Hernandez, Rio Hondo College

Recommended: ☒ Yes ☐ No