

**Los Angeles Regional Consortium
Program Recommendation Minutes**

July 17, 2025

8:30 a.m. – 12:30 p.m.

Virtual

- Dr. Nick Real, Cerritos College
- Kimberly Mathews, Citrus College
- Sam Agdasi, Compton College
- Dr. Christina Tafoya, East LA College
- Katie Sundara, El Camino College
- Dr. Federico Saucedo, Glendale Community College
- Gita Runkle (alternate), Long Beach City College
- Vivian Alonzo (alternate), LA City College
- Marla Uliana, LA Mission College
- Mon Khat, LA Pierce College
- Dr. Marcia Wilson, LA Trade-Tech College
- Dr. Laurie Nalepa, LA Valley College
- Eric Brach, LA Southwest College
- Dejah Swingle, Mt. San Antonio College
- Dr. Arminé Derdarian, Pasadena City College
- Bridgette Hernandez, Rio Hondo College
- Dr. Patricia Ramos, Santa Monica College
- Tiffany Miller, West Los Angeles College

I. Welcome and Call to Order

The Los Angeles Regional Consortium (LARC) Workforce Council Business Meeting was called to order at 8:34 a.m. by Dr. Narineh Makijan, Los Angeles Regional Consortium (LARC) Chair & AVP, Pasadena City College.

II. LA Workforce Council Voting Member Roll Call

The roll call was completed by Noushig Simonian, Administrative Assistant, Pasadena City College. They confirmed that a quorum of participating members was present.

III. Approval of Previous Month's MinutesDr. Narineh Makijan

a. Minutes from the June 12, 2025 Business Meeting

Motion: Marla Uliana, LA Mission College

Second: Dr. Marcia Wilson, LA Trade-Tech College

Approved: ☒ Yes ☐ No

IV. General Updates

- a. Chancellor's Office Update *Chancellor's Office*
- b. Fiscal & Procurement Update *PCC Fiscal & Procurement Teams
Pasadena City College*

V. Informational Items

- a. Program Data Requests

Program Title	TOP Code	College	Contact
<i>New Certificate or Degree Development (for credit)</i>			
1. CAM and CNC 3 Axis Mill (Certificate)	0956.00 Manufacturing and Industrial Technology	Glendale Community College	Jorge Palma jpalma@glendale.edu
2. CAM and CNC Lathe Y-Axis (Certificate)	0956.00 Manufacturing and Industrial Technology	Glendale Community College	Jorge Palma jpalma@glendale.edu
3. CNC & CAM Mill Advanced (Certificate)	0956.00 Manufacturing and Industrial Technology	Glendale Community College	Jorge Palma jpalma@glendale.edu
4. Film and Television Production (Certificate)	0604.20 Television (including combined TV/Film/Video)	Glendale Community College	Geri Ulrey gulrey@glendale.edu
5. Cybersecurity Analyst (Certificate)	0708.10 Computer Networking	LA Harbor College	Priscilla Lopez lopezpa@lahc.edu
6. Affordable Housing Property Management (Certificate)	0511.00 Real Estate	Santa Monica College	Steven Sedky sedky_steven@smc.edu
7. Property Management (Certificate)	0511.00 Real Estate	Santa Monica College	Steven Sedky sedky_steven@smc.edu
<i>District or College Program Review</i>			
8. NCR Customer Service (Certification)	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
9. NCR Account Clerk I	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
10. NCR Account Clerk II	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
11. NCR Admin Medical Assisting	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu

Program Title	TOP Code	College	Contact
12. NCR Certified Nursing Aide	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
13. NCR Dental Front Office Clerk	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
14. NCR Drafting/Basic Design	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
15. NCR Drafting/Basic Interior Ds	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
16. NCR General Office Clerk I	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
17. NCR General Office Clerk II	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
18. NCR General Office Clerk III	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
19. NCR Google Workspace	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
20. NCR High School Diploma	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
21. NCR Home Caregiver	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
22. NCR HSE Preparation (Certificate)	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
23. NCR Medical Assistant	Not Provided	Glendale Community College	Rosemarie Shamieh rshamieh@glendale.edu
24. Laser Technology (A.S. Degree, Certificate)	0934.80 Laser and Optical Technology	Pasadena City College	Brian Monacelli BMonacelli@Pasadena.edu

Luke Meyer, LA COE confirmed with Dr. Federico Saucedo, Glendale Community College, that programs 8-23 that were submitted are non-credit. Dr. Saucedo confirmed this.

VI. Action Items.....*Dr. Narineh Makijan*

a. [New Program Recommendation](#)

Motion: Dr. Marcia Wilson, LA Trade-Tech College

Second: Dejah Swingle, Mt. San Antonio College

Recommended: ☒ Yes ☐ No

For Program #1, Certificate of Achievement in Criminal Investigations, Marla Uliana from LA Mission College asked why the collegiate consultation letter was addressed only to Rio Hondo College. She questioned whether outreach had been made to other campuses, noting that several colleges also offered programs in criminal justice or administration of justice. Sharon Johnson from East LA College reviewed the employment data and acknowledged that Rio Hondo had an academy. She offered to contact the other colleges moving forward and explained that she was new to the certificate process and apologized for the oversight.

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
1. Certificate of Achievement: Criminal Investigations	2105.00	East LA College	Dr. Christina Tafoya tafoyac@elac.edu	ES	N	Y	Y	N
2. Certificate of Achievement: Emergency Medical Awareness and Response	1251.00	East LA College	Dr. Christina Tafoya tafoyac@elac.edu	ES	Y	N	Y	N
3. Certificate of Achievement: Field Training Officer	2105.00	East LA College	Dr. Christina Tafoya tafoyac@elac.edu	ES	N	Y	Y	N
4. Certificate of Achievement: Hospitality, Travel, and Tourism	1307.00	East LA College	Dr. Christina Tafoya tafoyac@elac.edu	ES	Y	N	Y	N
5. Certificate of Achievement: Paramedic	1251.00	East LA College	Dr. Christina Tafoya tafoyac@elac.edu	ES	Y	N	Y	N
6. Certificate of Achievement: Patrol Procedures	2105.00	East LA College	Dr. Christina Tafoya tafoyac@elac.edu	ES	N	Y	Y	N
7. Certificate of Achievement: Supervision	2105.00	East LA College	Dr. Christina Tafoya tafoyac@elac.edu	ES	N	Y	Y	N
8. Certificate of Achievement: Traffic Investigations	2105.00	East LA College	Dr. Christina Tafoya tafoyac@elac.edu	ES	N	Y	Y	N

Key	
EA = Endorsed: All Criteria Met	Y = Yes
ES = Endorsed: Some Criteria Met	N = No
NE = Not endorsed	* Emerging denotes there are gaps in the
PA = Pre-approved	traditional labor market information.

VII. Additional Action Items

- a. Approval of Minutes Reflecting Today's Program Recommendation Vote.....*Dr. Narineh Makijan*
Motion: Dr. Marcia Wilson, LA Trade-Tech College Second: Bridgette Hernandez, Rio Hondo College Recommended: ☒ Yes ☐ No