

SWP Regional Funds Fiscal Updates

April 18, 2024



FISCAL UPDATES – April 18, 2024

Close-out for 23/24 Reallocated Funds (Rounds 2-5)

Budget Changes in NOVA

LARC Fiscal Reminders

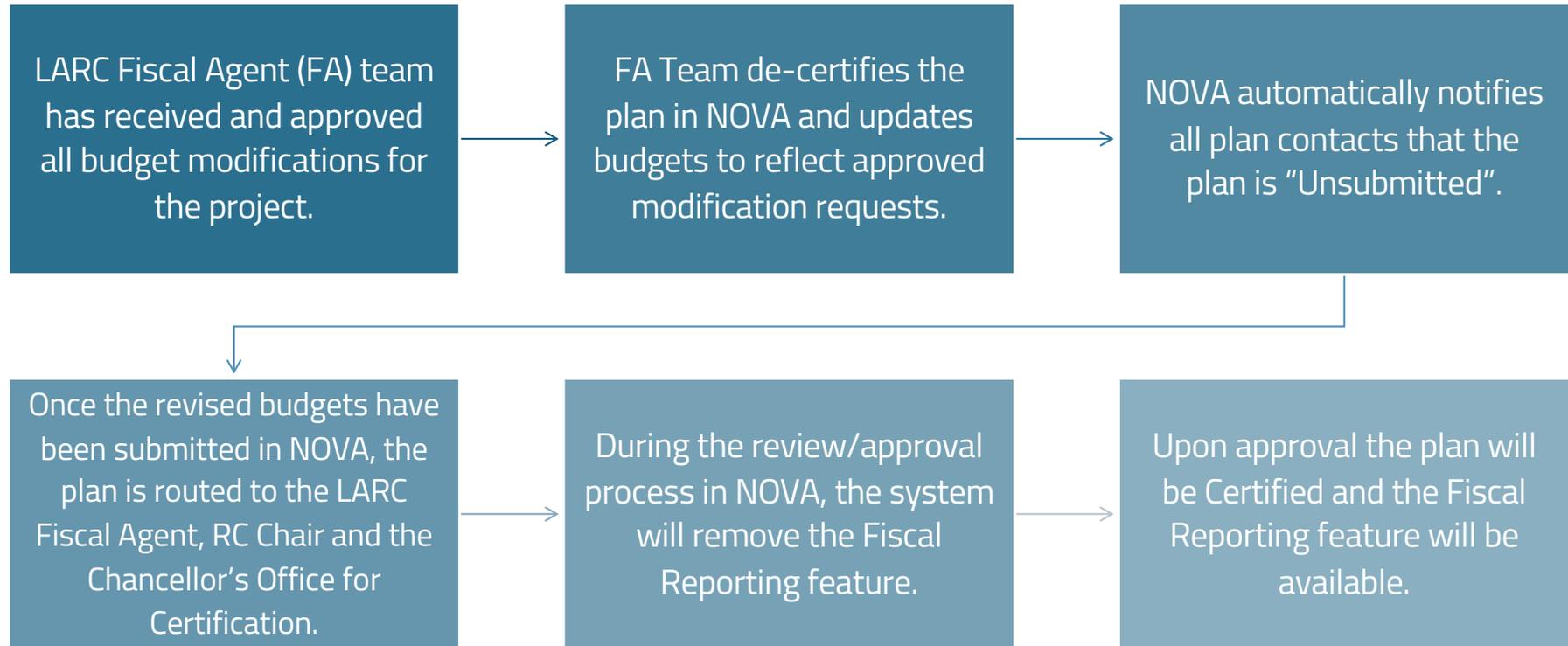
GUIDANCE ON CLOSEOUT FOR 23/24 RF PROJECTS

- SWP RF 23/24 Reallocated Funds (Rounds 2-5) projects ended on **March 31, 2024**.
- Reimbursements will not be issued for encumbrances posted after March 31, 2024.
- All items must be paid and delivered by the final invoice deadline, items must be reflected as expenditures on the general ledger reports and backup documentation submitted on the Final invoice due **May 3, 2024**.
 - Items encumbered by 03/31/2024 must be delivered and paid by the final invoice due date.
 - Work performed through 03/31/2024 must be paid by the final invoice due date.
- Purchase Orders, executed contracts, and/or additional documentation may be requested by the LARC Fiscal Agent Team to substantiate and justify reimbursement of final expenditures.
- The LARC Fiscal Agent team will submit final fiscal reports in NOVA on behalf of the colleges.
Note: This only applies to 23/24 Reallocated Funds (Rounds 2-5) projects.

BUDGET CHANGES IN NOVA PROCESS

- The LARC Fiscal Agent (FA) team is responsible for [updating budgets in NOVA](#) to reflect approved Object code budget modifications and/or Project Budget modifications.
- Since plans are de-certified every time a college budget is updated, the LARC FA team updates the plan once it has received and approved all applicable budget modifications for the specific project.

BUDGET CHANGES IN NOVA PROCESS...CONT'D



BUDGET CHANGES IN NOVA (SCREENSHOTS)

SWP-R 2.0 Plan Unsubmitted: "LA-22 ELAC: LA Regional Job Placement and Employment Success - Continued"




SWP Regional Share 2.0 - Plan Unsubmitted

Alejandra Landa-Flores,

This message is to notify you that the SWP Regional Share 2.0 plan "**LA-22 ELAC: LA Regional Job Placement and Employment Success - Continued**" has been unsubmitted by Alejandra Landa-Flores.

You may [click here](#) to access the plan.

Having trouble with the link? Try copying and pasting the url below into your web browser's address bar.

<https://nova.cccco.edu/login?session=ZX1KaGjHYZ1PaUpJVXpJMU5p5XNj11Y0NjNk1rcFHW0o5LmV5SnBa0QkZ5W1FeE1EUTJOV0kxTFRnM1pHTXROREJrW1MmNVoXSTFMVEJtW1dJMU9XTTJqamszTVNjc0luVnpaWEmYVdRaU9aRX1NeLEyTnpRek9Td21kSGx3WLNjNk1uTmxjM05wyjI0aUxDSn87WFFpT2pFM01USTNPRFVSTnpVc01tVjRj00kZTVRjeE1qYzRPRGczTlqnlj11STcxLTUxMj>

Strong Workforce Program - Regional Share
Plan (Grant): Strong Workforce Program - Regional Share 2.0

LA-22 ELAC: LA Regional Job Placement and Employment Success - Continued **UNSUBMITTED**

Created by Ruth Aranzuelo on Nov 22, 2022, 01:51 PM CST

Name	Responsibility	Institution
Kendra Madrid M.S.	Project Lead Contact	n/a
Denise Cordova Vidrio	Fiscal Approver	n/a
Alejandra Landa-Flores	Fiscal Approver	n/a
Maria Contreras	Institution Project Fiscal Reporter	Cerritos College
Emmy Artadi	Institution Project Fiscal Reporter	Citrus College
Lynell Wiggins	Institution Project Fiscal Reporter	Compton College
Jingjia Zhang	Institution Project Fiscal Reporter	East Los Angeles College
Gary Turner	Institution Project Fiscal Reporter	El Camino College
Jingjia Zhang	Institution Project Fiscal Reporter	Los Angeles City College
Ma. Elijah Quizon	Institution Project Fiscal Reporter	Los Angeles Mission College
Catherine Go	Institution Project Fiscal Reporter	Los Angeles Pierce College
Ma. Elijah Quizon	Institution Project Fiscal Reporter	Los Angeles Southwest College
Ma. Elijah Quizon	Institution Project Fiscal Reporter	Los Angeles Trade-Technical College
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Moni Khat	Institution Project Fiscal Reporter	Los Angeles Pierce College

FISCAL REMINDERS

- FY 2023-24, Quarter 3 Invoice templates for 23/24 RF, 22/23 (Round 7) and 23/24 (Round 8) projects have been uploaded in MS Teams. Note: If there are discrepancies in your college's invoice template, please contact Yeran Balyan at ybalyan1@pasadena.edu
- FY 2023-24, Quarter 3 Invoices for 22/23 (Round 7) due on **April 30th**.
- FY 2023-24, Quarter 3 Invoices for 23/24 (Round 8) projects will be a combined invoice covering Quarters 1 -3 (7/1/2023 – 03/31/2024) due on **April 30th**.
- FY 2023-24, Quarter 3 Final Invoices for 23/24 Reallocated Funds (Rounds 2-5) due on **May 3rd**.
- 22/23 (Round 7) projects end on **June 30, 2024**. No extensions are being granted. If your college will not fully spend the allocated project budget, please notify the LARC Fiscal Team as soon as possible.

LARC SWP FISCAL TEAM CONTACTS

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