

**Los Angeles Regional Consortium
Program Recommendation Minutes**

January 16, 2025
8:30 a.m. – 12:30 p.m.

Virtual

- Dr. Nick Real, Cerritos College
- Kimberly Mathews, Citrus College
- Dr. Christina Tafoya, East LA College
- David Gonzales, El Camino College
- Dr. Federico Saucedo, Glendale Community College
- Vivian Alonzo (alternate), LA City College
- Dr. Alexandra Duran, LA Harbor College
- Marla Uliana, LA Mission College
- Mon Khat, LA Pierce College
- Dr. Marcia Wilson, LA Trade-Tech College
- Eric Brach, LA Southwest College
- Dr. Laurie Nalepa, LA Valley College
- Starla Thomas (alternate), Long Beach City College
- Dejah Swingle, Mt. San Antonio College
- Dr. Arminé Derdarian, Pasadena City College
- Bridgette Hernandez, Rio Hondo College
- Dr. Patricia Ramos, Santa Monica College
- Tiffany Miller, West Los Angeles College

I. Welcome and Call to Order

The Los Angeles Regional Consortium (LARC) Workforce Council Business Meeting was called to order at 8:35 a.m. by Dr. Narineh Makijan, Los Angeles Regional Consortium (LARC) Chair & AVP, Pasadena City College.

II. LA Workforce Council Voting Member Roll Call

The roll call was completed by Noushig Simonian, Administrative Assistant, Pasadena City College. They confirmed that a quorum of participating members was present.

III. Approval of Previous Month’s MinutesDr. Narineh Makijan

a. Minutes from the December 12, 2024 Business Meeting

Motion: Mon Khat, LA Pierce College

Second: Dr. Marcia Wilson, LA-Trade Tech College

Approved: Yes No

IV. General Updates

- a. Chancellor’s Office Update *Chancellor’s Office*
- b. Fiscal & Procurement Update *PCC Fiscal & Procurement Teams
Pasadena City College*

V. Informational Items

- a. Program Data Requests

Program Title	TOP Code	College	Contact
<i>New Certificate or Degree Development (for credit)</i>			
1. Education: Special Education (A.A. Degree)	0809.00 Special Education	Cerritos College	Narges Rakin nrakin@cerritos.edu
2. Health and Wellness Coaching (Certificate)	0835.20 Fitness Trainer	Glendale Community College	Erin Calderone erinc@glendale.edu
3. Mammography (Certificate)	1225.00 Radiologic Technology	LA City College	Jeff Hicks hicksjl@laccd.edu
4. Food Truck/Mobile Food Services (Certificate)	1307.10 Restaurant & Food Services & Management	LA Trade-Tech College	Jerry Vachon vachonja@lattc.edu
5. Applied Design (Certificate)	1009.00 Applied Design	LA Valley College	Kathryn Queen queenkt@lavc.edu
6. Accounting - Taxation for Enrolled Agents (Certificate)	0502.10 Tax Studies	Pasadena City College	Avo Yousefian ayousefian@pasadena.edu
7. Telemetry Technician (Certificate)	1213.00 Cardiovascular Technician	Pasadena City College	Micah Young, MD myoung19@pasadena.edu
8. Travel Services and Tourism Leadership (Certificate)	1307.00 Hospitality	Pasadena City College	Mark Keene mkeene@pasadena.edu
<i>Exploratory</i>			
9. Architecture Drafting & Design	0201.00 Architecture and Architectural Technology	Glendale Community College	David Martin dmartin@glendale.edu
10. Group Fitness Instructor Skill Award	0835.20 Fitness Trainer	Glendale Community College	Erin Calderone erinc@glendale.edu
11. Indoor Cycling Skill Award	0835.20 Fitness Trainer	Glendale Community College	Erin Calderone erinc@glendale.edu

Program Title	TOP Code	College	Contact
12. Kickboxing Trainer Skill Award	0835.20 Fitness Trainer	Glendale Community College	Erin Calderone erinc@glendale.edu
13. Personal Trainer Skill Award	0835.20 Fitness Trainer	Glendale Community College	Erin Calderone erinc@glendale.edu
<i>Existing low unit, local certificate(s) for state chaptering</i>			
13. Patient Intake Specialist (Certificate)	1208.20 Administrative Medical Assisting	Pasadena City College	Dr. Micah Young Myoung19@pasadena.edu

VI. Action Items..........*Dr. Narineh Makijan*

a. [New Program Recommendation](#)

Motion: Dejah Swingle, Mt. San Antonio College

Second: Arminé Derdarian, Pasadena City College

Recommended: Yes No

Sandra Sanchez, LA Harbor College, inquired why the COE did not endorse program #1 and program #2, and Luke Meyer, LA COE, explained this was due to a reliance on job posting data rather than traditional labor market data, which was unavailable for emerging occupations. Dr. Marcia Wilson, LA Trade-Tech College, raised concerns about the impact of COE comments on state program approvals, but Luke noted no prior issues and suggested revisiting submissions if needed.

Veronica Jaramillo, Pasadena City College, highlighted concerns regarding Program #5, the Certificate of Achievement in Urban Forestry/Arborist, noting that the pay scales were inaccurately based on tree trimmer roles rather than city arborist positions, which do not appropriately reflect the intended salary levels for the program's target occupation.

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
1. Certificate of Achievement: Social Media Marketing I	0509.00	Glendale Community College	Dr. Freddy Saucedo fsaucedo@glendale.edu	LA COE has neither endorsed nor not endorsed the program*				Y
2. Certificate of Achievement: Social Media Marketing II	0509.00	Glendale Community College	Dr. Freddy Saucedo fsaucedo@glendale.edu					Y
3. Certificate of Achievement: Dance Studio Management	1008.10	LA Pierce College	Mon Khat khatm@piercecollege.edu	EA	Y	Y	Y	N

4. A.S. Degree: Urban Forestry/Arborist	0109.10	Pasadena City College	Dr. Arminé Derdarian aderdarian@pasadena.edu	ES	Y	N	Y	N
5. Certificate of Achievement: Urban Forestry/Arborist	0109.10	Pasadena City College	Dr. Arminé Derdarian aderdarian@pasadena.edu	ES	Y	N	Y	N
6. Certificate of Achievement: Virtual Production in Cinema	0612.20	Pasadena City College	Dr. Arminé Derdarian aderdarian@pasadena.edu	EA	Y	Y	Y	Y

**Additional information regarding the COE decision to neither endorse nor not endorse a program.*

Key	
EA = Endorsed: All Criteria Met	Y = Yes
ES = Endorsed: Some Criteria Met	N = No
NE = Not endorsed	* Emerging denotes there are gaps in the traditional labor market information.
PA = Pre-approved	

VII. Additional Action Items

- a. Approval of Minutes Reflecting Today’s Program Recommendation Vote.....*Dr. Narineh Makijan*
Motion: Marla Uliana, LA Mission College Second: Dr. Micah Young, Pasadena City College Recommended: Yes No