

**Los Angeles Regional Consortium
Program Recommendation Minutes**

December 12, 2024
8:30 a.m. – 12:30 p.m.

Virtual

- Dr. Nick Real, Cerritos College
- Kimberly Mathews, Citrus College
- Dr. Paul Flor, Compton College
- Dr. Christina Tafoya, East LA College
- David Gonzales, El Camino College
- Dr. Federico Saucedo, Glendale Community College
- Vivian Alonzo (alternate), LA City College
- Dr. Alexandra Duran, LA Harbor College
- Marla Uliana, LA Mission College
- Mon Khat, LA Pierce College
- Dr. Marcia Wilson, LA Trade-Tech College
- Eric Brach, LA Southwest College
- Dr. Laurie Nalepa, LA Valley College
- Starla Thomas (alternate), Long Beach City College
- Dejah Swingle, Mt. San Antonio College
- Dr. Micah Young (alternate), Pasadena City College
- Bridgette Hernandez, Rio Hondo College
- Dr. Patricia Ramos, Santa Monica College
- Tiffany Miller, West Los Angeles College

I. Welcome and Call to Order

The Los Angeles Regional Consortium (LARC) Workforce Council Business Meeting was called to order at 8:35 a.m. by Dr. Narineh Makijan, Los Angeles Regional Consortium (LARC) Chair & AVP, Pasadena City College.

II. LA Workforce Council Voting Member Roll Call

The roll call was completed by Noushig Simonian, Administrative Assistant, Pasadena City College. They confirmed that a quorum of participating members was present.

III. Approval of Previous Month’s Minutes.....Dr. Narineh Makijan

a. Minutes from the November 21, 2024 Business Meeting

Motion: Dr. Patricia Ramos, Santa Monica College

Second: Eric Brach, LA Southwest College

Approved: Yes No

IV. General Updates

- a. Chancellor’s Office Update *Chancellor’s Office*
- b. Fiscal & Procurement Update *PCC Fiscal & Procurement Teams
Pasadena City College*

V. Informational Items

- a. Program Data Requests

Program Title	TOP Code	College	Contact
<i>New Program (Regional Program Recommendation)</i>			
1. Entrepreneurship/Small Business I (Certificate)	0506.40 Small Business and Entrepreneurship	Glendale Community College	Sophia Possidon spossidon@glendale.edu
2. Financial Planning & Investment I (Certificate)	0504.00 Banking and Finance	Glendale Community College	Sophia Possidon spossidon@glendale.edu
3. Human Resources Assistant I (Certificate)	0506.00 Business Management	Glendale Community College	Sophia Possidon spossidon@glendale.edu
4. Insurance Professional I (Certificate)	0512.00 Insurance	Glendale Community College	Sophia Possidon spossidon@glendale.edu
5. International Business I (Certificate)	0508.00 International Business and Trade	Glendale Community College	Sophia Possidon spossidon@glendale.edu
6. Management I (Certificate)	0506.00 Business Management	Glendale Community College	Sophia Possidon spossidon@glendale.edu
7. Marketing I (Certificate)	0509.00 Marketing and Distribution	Glendale Community College	Sophia Possidon spossidon@glendale.edu
8. Introduction to Fixed and Removable Prosthodontics (Certificate)	1240.30 Dental Laboratory Technician	LA City College	Jeff Hicks hicksjl@lacc.edu
9. Biotechnology: Brewing and Fermentation Tech (Certificate)	0113.00 Food Processing and Technologies	LA Harbor College	Israel Santana santani3@lahc.edu
10. Health & Wellness Coaching (Certificate)	0835.60 Coaching	LA Pierce College	Mon Khat khatm@piercollege.edu

Program Title	TOP Code	College	Contact
11. Hospitality Management (Certificate)	1307.00 Hospitality	LA Pierce College	Eleanor Viz Vize@piercecollege.edu
12. Advanced Graphic Design (A.S. Degree, Certificate)	1030.00 Graphic Art and Design	LA Trade-Tech College	Joseph Guerrieri guerrij@lattc.edu
13. Graphic Design Fundamentals (Certificate)	1030.00 Graphic Art and Design	LA Trade-Tech College	Joseph Guerrieri guerrij@lattc.edu
14. Construction Management (A.S. Degree)	0957.00 Civil and Construction Management Technology	Long Beach City College	Andrew Fuenmayor afuenmayor@lbcc.edu
15. Aquaculture Technician II (Certificate)	0115.20 Wildlife and Fisheries	Santa Monica College	Karol Lu lu_karol@smc.edu
16. Biotechnology Laboratory Skills (Certificate)	0430.00 Biotechnology and Biomedical Technology	Santa Monica College	Karol Lu lu_karol@smc.edu
17. Commercial Dance (A.S. Degree)	1008.10 Commercial Dance	Santa Monica College	Marissa Osato Moreno moreno_marissa@smc.edu
18. Film/TV Production Management (Certificate)	0506.00 Business Management	West LA College	Jason Librande libranjr@laccd.edu
<i>College/District Program Review</i>			
19. Child and Adolescent Development (A.A.-T Degree)	1305.00 Child Development/Early Care and Education	LA Harbor College	Marco Marano maranom@lahc.edu
20. Child Development (A.S. Degree)	1305.00 Child Development/Early Care and Education	LA Harbor College	Marco Marano maranom@lahc.edu
21. Early Childhood Education (A.S.-T Degree)	1305.00 Child Development/Early Care and Education	LA Harbor College	Marco Marano maranom@lahc.edu
22. Elementary Teacher Education (A.A.-T Degree)	1305.00 Child Development/Early Care and Education	LA Harbor College	Marco Marano maranom@lahc.edu
<i>Program Modification (substantial change)</i>			
23. Music Entrepreneurship (A.S. Degree)	1005.00 Commercial Music	Pasadena City College	Zac Matthews zpmatthews@pasadena.edu

VI. Action Items*Dr. Narineh Makijan*

a. [New Program Recommendation](#)

Motion: Dr. Patricia Ramos, Santa Monica College

Second: Dejah Swingle, Mt. San Antonio College

Recommended: Yes No

Dr. Laurie Nalepa inquired whether Program #11, [Certificate of Achievement: Journalism](#), submitted by LA Mission College primarily focuses on social media. Marla Uliana confirmed that this is correct.

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
1. Certificate of Achievement: Automobile Diagnostic Technician	0948.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
2. Certificate of Achievement: Automobile Fundamentals	0948.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
3. Certificate of Achievement: Automobile Service	0948.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
4. Certificate of Achievement: Automotive Basic Service & Repair	0948.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
5. Certificate of Achievement: Automotive General Service & Repair	0948.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
6. Certificate of Achievement: Automotive Undercar Service & Repair	0948.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
7. Certificate of Achievement: Automotive Underhood Service & Repair	0948.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
8. Certificate of Achievement: Toyota / Lexus Technician	0948.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
9. Certificate of Achievement: Entertainment Technology and VFX	0614.40	East LA College	Dr. Christina Tafoya tafoyac@elac.edu	EA	Y	Y	Y	Y
10. Certificate of Achievement: Recreation Specialist	0836.10	East LA College	Dr. Christina Tafoya tafoyac@elac.edu	ES	Y	N	Y	N

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
11. Certificate of Achievement: Journalism	0602.00	LA Mission College	Marla Uliana ulianamr@lamission.edu	ES	Y	Y	N	N
12. Certificate of Achievement: Screen Printing Fundamentals	0936.00	LA Trade-Tech College	Dr. Marcia Wilson wilsonmr@lattc.edu	ES	Y	N	Y	N
13. Certificate of Achievement: Audio Arts Certificate Level I	0699.00	Mt. San Antonio College	Dejah Swingle dswingle@mtsac.edu	EA	Y	Y	Y	N
14. Certificate of Achievement: Audio Arts Certificate Level II	0699.00	Mt. San Antonio College	Dejah Swingle dswingle@mtsac.edu	EA	Y	Y	Y	N
15. A.S. Degree: Sustainable Aquaculture Technology	0115.20	Santa Monica College	Dr. Patricia Ramos ramos_patricia@smc.edu	ES	Y	N	Y	N

Key	
EA = Endorsed: All Criteria Met	Y = Yes
ES = Endorsed: Some Criteria Met	N = No
NE = Not endorsed	* Emerging denotes there are gaps in the traditional labor market information.
PA = Pre-approved	

b. [Program Modification](#)

Motion: Dejah Swingle, Mt. San Antonio College

Second: Marla Uliana, LA Mission College

Recommended: Yes No

1. [A.S. Degree: Emphasis in Animation](#), East LA College

Contact: Dr. Christina Tafoya, tafoyac@elac.edu

- By adding a total of 4 additional courses onto our existing catalog, we have been able to develop the following level II industry-based tracks in the animation discipline:
 - Visual Development
 - Character animation
 - 3D Production
 - Entertainment technology

- The previous AA degree had a mix of courses that belong onto all those industry tracks, providing a very generic based knowledge that unfortunately doesn't necessarily give the students the required skills to seek employment.
- By grouping the existing courses onto these track type of certificates, we will make sure that the students will gain a broad knowledge of the industry while ensuring a deeper level of proficiency in the specific areas that are most relevant to their careers.
- Now students can complete the Animation Level I certificate plus one of these Level II certificates to obtain their AA degree.

2. [Certificate of Achievement: Aquaculture Technician I](#), Santa Monica College

Contact: Dr. Patricia Ramos, ramos_patricia@smc.edu

- Program Title: Modification to the current program title from "Certificate of Achievement - Level I" to "Certificate of Achievement – Aquaculture Technician I"
- Courses:
 - Addition of one elective course to the currently approved certificate course (AQUA 10A - Scuba): HEALTH 11 - First Aid and Cardio Pulmonary Resuscitation (3 units) OR equivalent first aid training
 - Addition of three elective courses to the currently approved certificate course (AQUA 88B - Independent Studies): Aqua 90A - Internship (1 unit), Aqua 90B - Internship (2 units), and Aqua 90C- Internship (3 units)

c. [New Baccalaureate Degrees](#)

Motion: Marla Uliana, LA Mission College

Second: Dr. Patricia Ramos, Santa Monica College

Recommended: Yes No

Dr. Marcia Wilson inquired whether she should proceed with submitting a B.A. in Paralegal Studies application despite finding other four-year colleges, including UCs and CSUs, offering similar programs during her search. Luke advised Dr. Wilson to submit an LMI request.

Luke Meyer encouraged anyone submitting a Baccalaureate application without a cover letter to contact him for assistance in obtaining one. Additionally, Luke explained that the COE is transitioning from five-year projections to ten-year projections for reports and offered to update any existing baccalaureate reports with five-year projections accordingly. Dr. Patricia Ramos inquired if January 15 is the deadline for baccalaureate applications, to which Luke confirmed. Luke reminded the council that baccalaureate LMI reports have a 90-day processing time, and assured the group that any outstanding Labor Market Information (LMI) reports would be completed prior to the holiday break.

- [B.A. Degree: Paralegal Studies](#), East LA College
Contact: Dr. Christina Tafoya, tafoyac@elac.edu

- [B.S. Degree: Restorative Justice and Rehabilitation for Law Enforcement](#), Glendale Community College
Contact: Dr. Freddy Saucedo, fsaucedo@glendale.edu

VII. Additional Action Items

- a. Approval of Minutes Reflecting Today's Program Recommendation Vote.....*Dr. Narineh Makijan*
Motion: Dr. Marcia Wilson, LA Trade-Tech College Second: Mon Khat, LA Pierce College Recommended: Yes No