Los Angeles Regional Consortium
Program Recommendation Minutes
May 16, 2024
8:30 a.m. – 10:30 a.m.

Virtual

Voting Members Present:

- Dr. Nick Real, Cerritos College
- Kimberly Mathews, Citrus College
- Lynell Wiggins (alternate), Compton College
- Kendra Madrid, East LA College
- David Gonzales, El Camino College
- Dr. Freddy Saucedo, Glendale Community College
- Dr. Vi Ly, LA City College
- Dr. Alexandra Duran, LA Harbor College
- Marla Uliana, LA Mission College
- Mon Khat, LA Pierce College

- Eric Brach, LA Southwest College
- Dr. Marcia Wilson, LA Trade-Tech College
- Dr. Brandon Hildreth (alternate), LA Valley College
- Starla Thomas (alternate), Long Beach City College
- Jennifer Galbraith, Mt. San Antonio College
- Dr. Arminé Derdiarian, Pasadena City College
- Mike Slavich, Rio Hondo College
- Dr. Patricia Ramos, Santa Monica College
- Tiffany Miller, West LA College

I.   **Call to Order**

The Los Angeles Regional Consortium (LARC) Workforce Council Business Meeting was called to order at 8:32 a.m. by Dr. Narineh Makijan, Los Angeles Regional Consortium (LARC) Chair & AVP, Pasadena City College.

II.   **LA Workforce Council Roll Call**

The roll call was completed by Gray Rakow, LARC Grant Project Coordinator, Pasadena City College. They confirmed that a quorum of participating members was present.

III. **Approval of Previous Month's Minutes**

    a. Minutes from the April 18, 2024, LARC Business Meeting
Motion: Jennifer Galbraith, Mt. San Antonio College   Second: Mon Khat, LA Pierce College   Approved: ☒ Yes ☐ No
No abstentions.

IV. **Informational Items**... Dr. Narineh Makijan

    a. Program Data Requests

Luke Meyer, LA COE Director, informed the council that item #15, Dental Hygiene at Pasadena City College, should be updated to the Dental Hygiene TOP code. Gray Rakow updated the program recommendation minutes to include the requested edit.

Mike Slavich informed Santa Monica College that I-Train had removed the yoga certificate from their living wage list.

June 2024 Update: The college for the "Automotive EV Specialist" data request has been updated to LA Pierce College from West LA College per the requester.

Program Title	TOP Code	College	Contact
New Program (Regional Program Recommendation)			
1. Interior Architecture & Design (Certificate)	0299.00 Other Architecture and Environmental Design	Glendale Community College	David Martin dmartin@glendale.edu
2. Cybersecurity (Certificate)	0708.10 Computer Networking	LA Harbor College	Priscilla Lopez lopezpa@lahc.edu
3. Real Estate (Certificate)	0511.00 Real Estate	LA Harbor College	Priscilla Lopez lopezpa@lahc.edu
4. Virtual Production in Cinema (Certificate)	0612.20 Film Production	Pasadena City College	Lindsey Jang lmjang@pasadena.edu
5. Animation for Games (Certificate)	0614.20 Electronic Game Design	Rio Hondo College	Maria Andrade-Hernandez mandrade-hernandez@riohondo.edu
6. Character Design for Games (Certificate)	0614.20 Electronic Game Design	Rio Hondo College	Maria Andrade-Hernandez mandrade-hernandez@riohondo.edu

Program Title	TOP Code	College	Contact
7. Emergency Medical Services (Certificate)	1250.00 Emergency Medical Services	Rio Hondo College	Maria Andrade-Hernandez mandrade-hernandez@riohondo.edu
8. Nursing/Non-Degree LVN to RN Pathway to RN Licensure (30-Unit Option) (Certificate)	1230.10 Registered Nursing	Rio Hondo College	Maria Andrade-Hernandez mandrade-hernandez@riohondo.edu
9. Applied Artificial Intelligence (Certificate)	0707.00 Computer Software Development	Santa Monica College	Howard Stahl stahl_howard@smc.edu
10. Hairstylist (Certificate)	3007.00 Cosmetology and Barbering	Santa Monica College	Debbie Perret perret_deborah@smc.edu
11. Pilates Teacher Training (Certificate)	0835.20 Fitness Trainer	Santa Monica College	Elaine Roque roque_elaine@smc.edu
12. Yoga Teacher Training (Certificate)	0835.20 Fitness Trainer	Santa Monica College	Elaine Roque roque_elaine@smc.edu
College/District Program Review			
13. Automotive EV Specialist (Certificate)	0948.00 Automotive Technology	LA Pierce College	Todd LeGassick legasstf@wlac.edu
14. Business Information Technology (Certificate)	0514.00 Office Technology/Office Computer Applications	Pasadena City College	Shelley Gaskin slgaskin@pasadena.edu
15. Dental Assisting (Certificate)	1240.10 Dental Assistant	Pasadena City College	Denise Romero dmromero@pasadena.edu
16. Dental Hygiene (A.S. Degree, Certificate)	1240.20 Dental Hygiene	Pasadena City College	Adrine Reganian aareganian@pasadena.edu
17. Restorative Dental Technology (A.S.-T Degree, Certificate)	1240.30 Dental Laboratory Technician	Pasadena City College	Henry Saghians Hgsaghians@pasadena.edu
18. Computer Science Information Systems (All)	0707.00 Computer Software Development	Santa Monica College	Howard Stahl stahl_howard@smc.edu
Exploratory			
19. Interior Architecture & Design (Certificate)	0299.00 Other Architecture and Environmental Design	Glendale Community College	David Martin dmartin@glendale.edu
20. Social Media Strategist (Certificate)	0607.00 Technical Communication	LA Mission College	Karen Crozer crozerkj@laccd.edu

b. Baccalaureate Degrees

Luke Meyer informed Cerritos College that item #1, Field Ironworker Supervisors, should be under the 0957.00 TOP code, rather than the 0956.00 TOP code. Dr. Nick Real would speak with his faculty regarding the TOP code for the program.

Program Title	TOP Code	College	Contact
Exploratory or New Program			
1. Field Ironworker Supervisors (B.S. Degree)	0956.00 Manufacturing and Industrial Technology	Cerritos College	Brad Huth bhuth@cerritos.edu
2. Aviation Maintenance Technology-Avionics (B.S. Degree)	0950.40 Aircraft Electronics (Avionics)	West LA College	Carmen Dones Donescm@wlac.edu

V. **Action Items**.. Dr. Narineh Makijan

a. New Program Recommendation
Motion: Dr. Patricia Ramos, Santa Monica College   Second: Marla Uliana, LA Mission College   Recommended: ☒ Yes   ☐ No
No abstentions.

Luke Meyer informed the council that item #1, Uncrewed Aerial Systems (UAS) A.S. Degree, had been neither endorsed nor not endorsed by LA COE. For emerging fields, COE was unable to pull a traditional report due to the volatile nature of job postings in those areas. Colleges should reach out to Luke with any questions.

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
1. A.S. Degree: Uncrewed Aerial Systems (UAS)	0950.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	*Neither Endorsed nor Not Endorsed* *	*N/A*	*N/A*	*N/A*	*N/A*
2. Certificate of Achievement: Athletic Coaching	0835.60	LA City College	Dr. Vi Ly lyvk@laccd.edu	ES	Y	N	Y	N

3.	Certificate of Achievement: Health & Fitness Center Management	0835.20	LA City College	Dr. Vi Ly lyvk@laccd.edu	ES	Y	N	Y	Y
4.	A.S. Degree: Human Movement and Applied Fitness	0835.20	LA City College	Dr. Vi Ly lyvk@laccd.edu	ES	Y	N	Y	Y
5.	Certificate of Achievement: Transitional Kindergarten	1305.00	LA Mission College	Marla Uliana ulianamr@lamission.edu	ES	N	Y	Y	N
6.	Certificate of Achievement: Real Estate	0511.00	Santa Monica College	Patricia Ramos ramos_patricia@smc.edu	EA	Y	Y	Y	N
7.	Certificate of Achievement: Essentials of Video Game Programming	0614.20	West LA College	Tiffany Miller MillerTS@wlac.edu	EA	Y	Y	Y	Y

Additional information regarding the COE decision to neither endorse nor not endorse a program.

Key	
EA = Endorsed: All Criteria Met	Y = Yes
ES = Endorsed: Some Criteria Met	N = No
NE = Not endorsed	* Emerging denotes there are gaps in the
PA = Pre-approved	traditional labor market information.

b. Program Modification

Motion: Mike Slavich, Rio Hondo College   Second: Kendra Madrid, East LA College   Recommended: ☒ Yes ☐ No

1. Certificate of Achievement: Film and Television, Glendale Community College
   Contact: Dr. Freddy Saucedo, fsaucedo@glendale.edu
   - Courses Added: FTVM 112 (editing) FTVM 120 (media writing in place of screenwriting) FTVM 130 added pre-req to film production FTVM 131 - added TV production FTVM 270A Film production intensive FTVM 270B Film Production Intensive Lab FTVM 271 Advanced film production
   - Removed: ENGL112 (screenwriting replaced with media writing)
   - Removed following electives that were more narrowly focused on cinematography and editing to streamline it to a broader film/tv production program PHOTO 121 ART 210 ART 220 MEDIA 105 (not offered anymore) PHOTO 106 PHOTO 130 T ART 100

2. A.S. Degree: Landscape Design and Management, LA Pierce College
   Contact: Mon Khat, khatm@piercecollege.edu
   - PART I – Change in the following MAJOR - REQUIRED COURSE/S:
     - ADD: PLNT SC 828 Sustainable Water Management (3), PLNT SC 822 Turfgrass management (3), PLNT SC 901 Natural Resources Management (3), PLNT SC 714 Principles of Horticulture (3)
     - DELETE: PLNT SC 820 Irrigation Design and Management (3), PLNT SC 806 Landscape Design and Management (3), PLNT SC 826 Computer Landscape Design (3), PLNT SC 816 Grading and Drainage Management (3)
     - Comment: The deleted courses are low demand and have not been offered for several consecutive semesters. PLNT SC 820 has been cancelled multiple times. PLNT SC 816 was offered in Fall 23 with 8 students. Students will take elective courses in the ARC Department to gain drafting experience previously covered in PLNT SC 806 & PLNT SC 826; these courses have been used as substitutes for PLNT SC 806 and PLNT SC 826 during the past few years. Meanwhile, PLNT SC 828 is part of the QWEL (Qualified Water Efficient Landscaper) Certification and PLNT SC 822 and PLNT SC 901 count toward the CA DPR Pest Control Adviser Certification. Making these changes will lead to a stronger program and less scrambling for classes on the part of students.
   - PART II – Change in the following MAJOR – ELECTIVE COURSE/S:
     - ADD: Choose 2 of the following courses for a minimum of 5 units: ARC 161 Intro to CAD (2), ARC 162 CAD and Drafting (3), ARC 172 Architectural Drawing I (3), or ARC 221 Architectural Rendering (2)
     - DELETE: PLNT SC 828 Sustainable Water Management, PLNT SC 714 Principles of Horticulture, PLNT SC 822 Turfgrass, PLNT SC 901 Natural Resources Management
     - Comment: There will no longer be emphases in this degree.
   - PART III – UNITS
     - Current program total units: 38
     - Proposed program total units: 37
   - PART IV – OTHER CHANGES: N/A
   - PART V – RATIONALE
     - These courses have not been offered recently due to low demand. If they have been offered, they have been canceled or offered with less than 12 students. Making these changes will lead to a stronger program and less scrambling for classes on the part of students.

3. A.S. Degree: Nursing Generic Student (Option #1), Rio Hondo College
   Contact: Mike Slavich, mslavich@riohondo.edu
   - This is not a new program that is being offered at Rio Hondo College but a change in the entire curriculum. It is a transition to an evidence-based approach to delivery of the content required by the California Board of Registered Nursing to allow a student to be eligible to take the exam for State licensure as a Registered Nurse in California.

4. A.S. Degree: Nursing/LVN to AND (Option #2), Rio Hondo College
   Contact: Mike Slavich, mslavich@riohondo.edu
   - This is not a new program that is being offered at Rio Hondo College but a change in the entire curriculum. It is a transition to an evidence-based approach to delivery of the content required by the California Board of Registered Nursing to allow a student to be eligible to take the exam for State licensure as a Registered Nurse in California.

5. A.S. Degree: Nursing/Psychiatric Technician to RN (Option #3), Rio Hondo College
   Contact: Mike Slavich, mslavich@riohondo.edu
   - This is not a new program that is being offered at Rio Hondo College, but a change in the entire curriculum. It is a transition to an evidence-based approach to delivery of the content required by the California Board of Registered Nursing to allow a student to be eligible to take the exam for State licensure as a Registered Nurse in California.

c. **Baccalaureate Degrees**
   i. Request to add the B.S. Degree: Histotechnology, Mt. San Antonio College, to the agenda as a ....*Jennifer Galbraith*
      new baccalaureate program recommendation item as the program was submitted after the deadline. *Mt. San Antonio College*
      Motion: Kendra Madrid, East LA College   Second: Mike Slavich, Rio Hondo College   Recommended: ☒ Yes ☐ No

      Jennifer Galbraith had learned that week that the Histotechnology B.S. Degree would be delayed a year if the program did not receive regional recommendation in May 2024. She apologized for the late submission and respectfully requested inclusion on the agenda as a program recommendation item.

ii. Recommend the new baccalaureate program items.
Motion: Marla Uliana, LA Mission College   Second: Dr. Patricia Ramos, Santa Monica College   Recommended: ☒ Yes   ☐ No

Marla Uliana noted that LA Mission College already had an approved Biomanufacturing B.S. Degree that would begin in the fall, which would be next door to LA Pierce College. The council engaged in discussion regarding the council's role in exploring undue competition when recommending programs. Dr. Makijan reminded the council of the importance of the council reviewing and discussing programs when they went through as informational items, as well as engaging in the collegial consultation process when contacted by the submitting college. Concerns could then be addressed prior to the program being included as an action item on the business meeting agenda.

- B.S. Degree: Biomanufacturing, LA Pierce College
  Contact: Mon Khat, khatm@piercecollege.edu

- B.S. Degree: Respiratory Therapy, LA Valley College
  Contact: Laurie Nalepa, nalepal@lavc.edu

- B.S. Degree: Histotechnology, Mt. San Antonio College
  Contact: Jennifer Galbraith, jgalbraith@mtsac.edu

VI.   **Action Item**... Dr. Narineh Makijan

a. Approval of Minutes Reflecting Today's Program Recommendation Vote
Motion: Dr. Marcia Wilson, LA Trade-Tech College   Second: Mike Slavich, Rio Hondo College   Recommended: ☒ Yes   ☐ No
No abstentions.

b. Approval of Updated Minutes
The college for the "Automotive EV Specialist" data request has been updated to LA Pierce College from West LA College per the requester.
Motion: Mike Slavich, Rio Hondo College   Second: Jennifer Galbraith, Mt. San Antonio College   Recommended: ☒ Yes   ☐ No
No abstentions.