

**Los Angeles Regional Consortium
Program Recommendation Minutes**

June 20, 2024

8:30 a.m. – 10:30 a.m.

Virtual

Voting Members Present:

- Dr. Nick Real, Cerritos College
- Terry Adams (alternate), Citrus College
- Erica Mayorga (alternate), East LA College
- David Gonzales, El Camino College
- Dr. Freddy Saucedo, Glendale Community College
- Vivian Alonzo (alternate), LA City College
- Sandra Sanchez (alternate), LA Harbor College
- Marla Uliana, LA Mission College
- Mon Khat, LA Pierce College
- Eric Brach, LA Southwest College
- Dr. Marcia Wilson, LA Trade-Tech College
- Dr. Brandon Hildreth (alternate), LA Valley College
- Starla Thomas (alternate), Long Beach City College
- Jennifer Galbraith, Mt. San Antonio College
- Dr. Arminé Derdarian, Pasadena City College
- Mike Slavich, Rio Hondo College
- Dr. Steven Sedky (alternate), Santa Monica College
- Tiffany Miller, West LA College

I. Call to Order

The Los Angeles Regional Consortium (LARC) Workforce Council Business Meeting was called to order at 8:36 a.m. by Dr. Narineh Makijan, Los Angeles Regional Consortium (LARC) Chair & AVP, Pasadena City College.

II. LA Workforce Council Roll Call

The roll call was completed by Noushig Simonian, LARC Administrative Assistant, Pasadena City College. They confirmed that a quorum of participating members was present.

III. Approval of Previous Month’s Minutes

- a. Minutes from the May 16, 2024, LARC Business Meeting

Motion: Dr. Marcia Wilson, LA Trade-Technical College Second: Jennifer Galbraith, Mt. San Antonio College Approved: Yes No
No abstentions.

IV. Informational Items Dr. Narineh Makijan

- a. Program Data Requests

Luke Meyer, LA COE Director, informed the council that the Exhibition Concept, Design, and Production Certificate request (#29) had been submitted with a Yahoo email address. He reminded the council that LA COE will only provide reports to .edu email addresses, and they would not provide the requests to outside emails.

Luke additionally reminded the council that any adjunct faculty who work with multiple colleges should ensure that they use their email tied to the college that is requesting the report when submitting the LMI form. There had been some confusion regarding which college was requesting the report.

Program Title	TOP Code	College	Contact
<i>New Program (Regional Program Recommendation)</i>			
1. Robotics (A.S. Degree)	0956.00 Manufacturing and Industrial Technology	El Camino College	Katie Sundara ksundara@elcamino.edu
2. Early Childhood Curriculum (Certificate)	1305.00 Child Development/Early Care and Education	LA City College	Jeff Hicks hicksjl@laccd.edu
3. Strength and Conditioning Specialist (Certificate)	0835.20 Fitness Trainer	LA City College	Jeff Hicks hicksjl@laccd.edu
4. Behavior Analysis (Certificate)	1305.80 Child Development Administration and Management	LA Harbor College	Priscilla Lopez lopezpa@lahc.edu
5. Music Technology (Certificate)	1005.00 Commercial Music	LA Harbor College	Cindy Tseng tsengch@lahc.edu
6. Dual Language Learning (Certificate)	0802.10 Educational Aide (Teacher Assistant), Bilingual	LA Harbor College	Priscilla Lopez lopezpa@lahc.edu

Program Title	TOP Code	College	Contact
7. Special Needs (Certificate)	1305.00 Child Development/Early Care and Education	LA Harbor College	Priscilla Lopez lopezpa@lahc.edu
8. Wildland Fire Technology (Certificate)	2133.10 Wildland Fire Technology	LA Mission College	Jason Hosea hoseajb@elac.edu
9. Commercial Music (Certificate)	1005.00 Commercial Music	LA Pierce College	Mark Cross crossmc@email.laccd.edu
10. Supermarket Refrigeration (A.S. Degree, Certificate)	0946.00 Environmental Control Technology	Mt. San Antonio College	Darrow Soares dsoares@mtsac.edu
11. Real Estate Styling and Staging (Certificate)	1302.00 Interior Design and Merchandising	Mt. San Antonio College	Elisabeth Eatman eeatman@mtsac.edu
12. Agricultural Entrepreneurship (A.S. Degree, Certificate)	0103.00 Plant Science	Pasadena City College	Katie Rodriguez karodriguez@pasadena.edu
13. Urban Forestry/Landscape Arborist (Certificate)	0109.10 Landscape Design and Maintenance	Pasadena City College	Katie Rodriguez karodriguez@pasadena.edu
<i>Existing, Low-unit, Local Certificate for State Chaptering</i>			
14. Travel Services and Tourism Hospitality Leadership (Certificate)	1307.00 Hospitality	Pasadena City College	Mark Keene mkeene@pasadena.edu
<i>College/District Program Review</i>			
15. Administrative Assisting (A.S. Degree, Certificate, Other Credit Award)	0701.00 Information Technology, General	Long Beach City College	Vincent Calip vcalip@lbcc.edu
16. Child Development - Level I (Certificate)	1305.40 Preschool Age Children	Mt. San Antonio College	Anthony Henry ahenry@mtsac.edu
17. Archives and Digital Collections Assistant (Certificate)	1602.00 Library Technician (Aide)	Pasadena City College	Joanna Cham jcham@pasadena.edu
18. Digitization Skills for Libraries and Cultural Heritage Organizations (Certificate)	1602.00 Library Technician (Aide)	Pasadena City College	Joanna Cham jcham@pasadena.edu
19. Library Technology (Certificate)	1602.00 Library Technician (Aide)	Pasadena City College	Joanna Cham jcham@pasadena.edu
<i>Exploratory</i>			

Program Title	TOP Code	College	Contact
20. Public Health for Transfer (A.S.-T Degree)	1201.00 Health Occupations, General	LA Pierce College	Joan Schneider schneijl@piercecollege.edu
21. Public Health Science for Transfer (A.S.-T Degree, A.A. -T Degree)	1201.00 Health Occupations, General	LA Pierce College	Joan Schneider schneijl@piercecollege.edu
22. Human Resource Management (HRM) (A.S. Degree, Certificate)	0506.40 Small Business and Entrepreneurship	LA Valley College	Kevin Sanford sanfokr@lavc.edu
23. Legal Assistant (A.A. Degree, A.A.T Degree, Certificate)	1402.00 Paralegal	LA Valley College	Kevin Sanford sanfokr@lavc.edu
24. Paralegal Office Clerk (Certificate)	1402.00 Paralegal	LA Valley College	Kevin Sanford sanfokr@lavc.edu
25. Paralegal Office Clerk (A.A. Degree, Certificate)	1402.00 Paralegal	LA Valley College	Kevin Sanford sanfokr@lavc.edu
26. Building Construction Inspection (Certificate)	0957.20 Construction Inspection	Pasadena City College	Kevin McKenna kmckenna@pasadena.edu
<i>Program Modification (Substantial Change)</i>			
27. Recording Arts (Certificate)	1005.00 Commercial Music	LA Pierce College	Mark Cross crossmc@email.laccd.edu
28. Child Development and Education (A.S.-T Degree)	1305.00 Child Development/Early Care and Education	Mt. San Antonio College	Cecelia Thay cthay@mtsac.edu
29. Exhibition Concept, Design, and Production (Certificate)	1009.00 Applied Design	Mt. San Antonio College	Melissa Macias kauk_m@yahoo.com

b. Baccalaureate Degrees

Dr. Marcia Wilson indicated her support of the Restorative Justice and Rehabilitation Services for Law Enforcement Professionals B.S. Degree. She requested additional information regarding the target audience for the degree. Erica Mayorga informed the council that the degree was intended for working adults already in the profession who are seeking a degree, although the audience extended beyond that population.

Program Title	TOP Code	College	Contact
<i>Exploratory or New Program</i>			
1. Restorative Justice and Rehabilitation Services for Law Enforcement Professionals (B.S. Degree)	2105.20 Probation and Parole	East LA College	Sharon Johnson johnsosa@elac.edu

V. Action Items..... Dr. Narineh Makijan

a. Approve Updated May 2024 Program Recommendation Minutes

- Update: The college for the “Automotive EV Specialist” data request has been updated to LA Pierce College from West LA College per the requester.
- [Updated May 2024 Program Recommendation Minutes Pending Approval](#)

Motion: Mike Slavich, Rio Hondo College Second: Jennifer Galbraith, Mt. San Antonio College Approved: Yes No
No abstentions.

b. [New Program Recommendation](#)

Motion: Jennifer Galbraith, Mt. San Antonio College Second: Mike Slavich, Rio Hondo College Recommended: Yes No
No abstentions.

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
1. Certificate of Achievement: Heavy Truck Maintenance	0947.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	EA	Y	Y	Y	N
2. Certificate of Achievement: Acting for Stage and Screen	1007.00	East LA College	Kendra Madrid madridk@elac.edu	ES	Y	N	Y	N
3. Certificate of Achievement: Entertainment Craft	0612.20	East LA College	Kendra Madrid madridk@elac.edu	EA	Y	Y	Y	N
4. Certificate of Achievement: Equity-Minded Education in the Early Childhood Classroom	1305.00	East LA College	Kendra Madrid madridk@elac.edu	ES	Y	N	Y	N

5. A.S. Degree: Actuarial Science	0512.00	El Camino College	David Gonzales dgonzales@elcamino.edu	EA	Y	Y	Y	N
6. Certificate of Achievement: Automotive Electric Vehicle Technician	0948.00	LA Pierce College	Mon Khat khatm@piercecollege.edu	ES	Y	N	Y	Y
7. Certificate of Achievement: Sign Language Interpreting	0850.10	Pasadena City College	Dr. Armine Derdarian aderdarian@pasadena.edu	EA	Y	Y	Y	N
8. Certificate of Achievement: Animation for Games	0614.20	Rio Hondo College	Mike Slavich msslavich@riohondo.edu	EA	Y	Y	Y	Y
9. Certificate of Achievement: Brewing Technology	0113.00	Rio Hondo College	Mike Slavich msslavich@riohondo.edu	EA	Y	Y	Y	N
10. Certificate of Achievement: Character Design for Games	0614.20	Rio Hondo College	Mike Slavich msslavich@riohondo.edu	EA	Y	Y	Y	Y
11. Certificate of Achievement: Emergency Medical Services	1250.00	Rio Hondo College	Mike Slavich msslavich@riohondo.edu	ES	Y	N	Y	N
12. Certificate of Achievement: Virtual Production	0612.20	West LA College	Tiffany Miller millerts@wlaac.edu	EA	Y	Y	Y	Y

Key	
EA = Endorsed: All Criteria Met	Y = Yes
ES = Endorsed: Some Criteria Met	N = No
NE = Not endorsed	* Emerging denotes there are gaps in the traditional labor market information.
PA = Pre-approved	

c. [Program Modification](#)

Motion: Dr. Marcia Wilson, LA Trade-Technical College Second: Mike Slavich, Rio Hondo College
No abstentions.

Recommended: Yes No

1. [Certificate of Achievement: Nursing/Non-Degree-30 Unit Option LVN to RN](#), Rio Hondo College
Contact: Mike Slavich, msslavich@riohondo.edu

- This is a change in the entire curriculum. It is a transition to an evidence-based approach to the delivery of the content required by the California Board of Registered Nursing to allow a student to be eligible to take the exam for State licensure as a Registered Nurse in California.

2. [A.S. Degree: Biotechnology](#), Santa Monica College

Contact: Dr. Patricia Ramos, ramos_patricia@smc.edu

- Program Title
- Added 4 classes
- Removed Chem 10

3. [Certificate of Achievement: Design Technology](#), Santa Monica College

Contact: Dr. Patricia Ramos, ramos_patricia@smc.edu

- The college created an interdisciplinary certificate with the FILM program by including Film 1 or 2.
- In the Internship course, students will get hands on experience by working with Film students and faculty in helping them with their production design.

d. [Baccalaureate Degrees](#)

- i. Approve the addition of the [Aviation Maintenance Technology-Avionics B.S. Degree](#) to the agenda..... *Tiffany Miller*
as a program recommendation action item. The program was not included on the preliminary agenda *West LA College*
due to technical issues with the Regional CTE website.

Motion: Jennifer Galbraith, Mt. San Antonio College Second: Mike Slavich, Rio Hondo College Approved: Yes No

Dr. Narineh Makijan informed the council that the Aviation Maintenance Technology-Avionics B.S. Degree had not appeared in Regional CTE due to technical issues with the rollover of the new website. The program had consequently not been included on the preliminary agenda, and West LA was requesting that the program be added as an action item.

- ii. Recommendation of the Submitted Baccalaureate Degrees.....*Dr. Narineh Makijan*
Motion: Dr. Marcia Wilson, LA Trade-Tech College Second: Jennifer Galbraith, Mt. SAC Recommended: Yes No

Mike Slavich asked Dr. Nick Real to provide him with additional information regarding the Field Ironworker Supervisor B.S. Degree. Dr. Real agreed to provide information to Mike.

- [B.S. Degree: Field Ironworker Supervisor](#), Cerritos College
Contact: Dr. Nick Real, yreal@cerritos.edu
- [B.S. Degree: Aviation Maintenance Technology-Avionics](#), West LA College
Contact: Tiffany Miller, millerts@wlaac.edu

VI. Action Item..... Dr. Narineh Makijan

- a. Approval of Minutes Reflecting Today’s Program Recommendation Vote
Motion: Mike Slavich, Rio Hondo College Second: Jennifer Galbraith, Mt. San Antonio College Approved: Yes No
No abstentions.