

**Los Angeles Regional Consortium
Program Recommendation Minutes**

August 17, 2023
8:30 a.m. – 10:30 a.m.

In-person Meeting

Voting Members Present:

- Dr. Nick Real, Cerritos College
- Terry Adams (alternate), Citrus College
- David Gonzales, El Camino College
- Freddy Saucedo, Glendale Community College
- Dr. Armando Rivera-Figueroa, LA City College
- Priscilla Lopez, LA Harbor College
- Marla Uliana, LA Mission College
- Mon Khat, LA Pierce College
- Eric Brach, LA Southwest College
- Dr. Laurie Nalepa, LA Valley College
- Starla Thomas (alternate), Long Beach City College
- Jennifer Galbraith, Mt. San Antonio College
- Dr. Arminé Derdarian, Pasadena City College
- Mike Slavich, Rio Hondo College
- Dr. Patricia Ramos, Santa Monica College
- Tiffany Miller, West LA College

I. Call to Order

The Los Angeles Regional Consortium (LARC) Workforce Council Business Meeting was called to order at 8:33 a.m. by Dr. Narineh Makijan, Los Angeles Regional Consortium (LARC) Chair & AVP, Pasadena City College.

II. LA Workforce Council Roll Call

The roll call was completed by Gray Rakow, Administrative Assistant, LARC, Pasadena City College. They confirmed that a quorum of participating members was present.

III. Approval of Previous Month's Minutes

- a. Minutes from the June 15, 2023, LARC Business Meeting

Motion: Dr. Patricia Ramos, Santa Monica College Second: Eric Brach, LA Southwest College

Approved: ☒ Yes ☐ No

No abstentions.

IV. Informational Items Dr. Narineh Makijan

- a. Program Data Requests

Mike Slavich noted that the Ceramics program did not have a CTE TOP code. Consequently, he was not certain why the council was reviewing the data request. Luke Meyer informed the council that he would be following up with the requester to clarify. He thought that a different college had utilized a CTE TOP code for a similar program. Mike indicated that it may have been his college that had submitted a similar program with a different TOP code.

Luke would also be following up with the requester for the Animation & Visual Effects Apprenticeship program due to the requester submitting several items related to the same topic. Since no representative from East LA was on the call, he would follow up with the requester offline.

Program Title	TOP Code	College	Contact
<i>New Program (Regional Program Recommendation)</i>			
1. Animation and Visual Effects Apprenticeship (Certificate)	0614.40 Animation	East LA College	Rosa Farre farrer@elac.edu
2. Paramedic (Certificate)	1251.00 Paramedic	Glendale Community College	Abraham Baca abaca@glendale.edu
3. Game and Character Design (A.A. Degree, Certificate)	0614.20 Electronic Game Design	LA Trade-Tech College	Joseph Guerrieri guerrij@lattc.edu
4. Ceramics (Certificate)	1002.30 Ceramics	Long Beach City College	Jennifer Morales jmorales35@lbcc.edu
5. Urban Planning (A.S.-T Degree)	0299.00 Other Architecture & Environmental Design	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu

6. Public Affairs (Certificate)	<i>No TOP Code Provided</i>	Santa Monica College	Patricia Ramos ramos_patricia@smc.edu
7. Preschool certificates: Principles and practices for working with children ages 3-5 (Certificate)	1305.40 Preschool Age Children	West LA College	Tiffany Miller millerts@wlaac.edu
<i>Exploratory</i>			
8. Neurodiagnostic Technology Program (A.S. Degree, Certificate)	1212.00 Electro-Neurodiagnostic Technology	Pasadena City College	Micah Young myoung19@pasadena.edu
9. Telemetry Technician (Certificate)	1213.00 Cardiovascular Technician	Pasadena City College	Micah Young myoung19@pasadena.edu
<i>Program Modification (Substantial Change)</i>			
10. Production Design and Art Direction for Film and TV (Certificate)	1302.00 Interior Design and Merchandising	Santa Monica College	Josephine Hao hao_jo@smc.edu
11. Production Design for Film and TV (Certificate)	1009.00 Applied Design	Santa Monica College	Josephine Hao hao_jo@smc.edu

V. Action Items..... Dr. Narineh Makijan

a. [Program Recommendation](#)

Motion: Mike Slavich, Rio Hondo College
No abstentions.

Second: Jennifer Galbraith, Mt. San Antonio College Recommended: ☒ Yes ☐ No

Mike Slavich commented on the title for the Animation-VFX Apprenticeship certificate. He voiced concern regarding the use of “apprenticeship” in a program coming before the council. Dr. Patricia Ramos echoed Mike’s concern, indicating that apprenticeship programs would typically use a SAM code. Mike noted that the inclusion of apprenticeship in the title may be misleading to the student. He recommended that the college revisit the title for the program.

All program recommendation items were unanimously approved.

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
1. A.A. Degree: Hairstyling	3007.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
2. Certificate of Achievement: Hairstyling	3007.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
3. Certificate of Achievement: Animation-VFX Apprenticeship	0614.40	East LA College	Kendra Madrid madridk@elac.edu	EA	Y	Y	Y	Y
4. Certificate of Achievement: Medical Assistant Training Program	1208.10	LA Mission College	Marla Uliana ulianamr@lamission.edu	ES	Y	N	Y	N
5. Certificate of Achievement: Data Science and Analytics	0702.00	LA Valley College	Dr. Laurie Nalepa nalepal@lavc.edu	ES	Y	Y	N	N
6. A.S. Degree: Consumer Affairs	1301.10	Mt. San Antonio College	Jennifer Galbraith jgalbraith@mtsac.edu	ES	Y	Y	N	N
7. Certificate of Achievement: Consumer Affairs—Accredited Financial Counselor	1301.10	Mt. San Antonio College	Jennifer Galbraith jgalbraith@mtsac.edu	ES	Y	Y	N	N
8. Certificate of Achievement: Paralegal/Legal Assistant	1402.00	Mt. San Antonio College	Jennifer Galbraith jgalbraith@mtsac.edu	EA	Y	Y	Y	N

Key	
EA = Endorsed: All Criteria Met	Y = Yes
ES = Endorsed: Some Criteria Met	N = No
NE = Not endorsed	* Emerging denotes there are gaps in the traditional labor market information.
PA = Pre-approved	

VI. Action Item..... Dr. Narineh Makijan

a. Approval of Minutes Reflecting Today's Program Recommendation Vote

Motion: Marla Uliana, LA Mission College

Second: Jennifer Galbraith, Mt. San Antonio College

Approved: ☒ Yes ☐ No

No abstentions.