

**Los Angeles Regional Consortium
Program Recommendation Minutes**

January 19, 2023

8:30 – 10:30 a.m.

Zoom Meeting

<https://pasadena-edu.zoom.us/j/99493008099>

Voting Members Present:

- Nick Real, Cerritos College
- Kimberly Mathews, Citrus College
- Lynell Wiggins (alternate), Compton College
- Kendra Madrid, East LA College
- David Gonzales, El Camino College
- Freddy Saucedo, Glendale Community College
- Priscilla Lopez, LA Harbor College
- Marla Uliana, LA Mission College
- Mon Khat, LA Pierce College
- Laura Perez, LA Southwest College
- Marcia Wilson, LA Trade-Tech College
- Brandon Hildreth, LA Valley College
- Gene Carbonaro, Long Beach City College
- Madelyn Arballo (alternate), Mt. San Antonio College
- Armine Derdarian, Pasadena City College
- Bruce Noble (alternate), Rio Hondo College
- Tiffany Miller, West LA College

I. Call to Order

The Los Angeles Regional Consortium (LARC) Workforce Council Business Meeting was called to order at 8:33 a.m. by Dr. Narineh Makijan, Los Angeles Regional Consortium (LARC) Chair & AVP, Pasadena City College.

II. LA Workforce Council Roll Call

The roll call was completed by Gray Rakow, Administrative Assistant, LARC, Pasadena City College. They confirmed that a quorum of participating members was present.

III. Approval of Previous Month’s Minutes

- a. Minutes from the December 15, 2022, LARC Meeting

Motion: Marcia Wilson, LA Trade-Tech College
No abstentions.

Second: Priscilla Lopez, LA Harbor College

Approved: Yes No

IV. Informational Items.....Dr. Narineh Makijan

- a. Program Data Requests

Marcia Wilson asked for clarification regarding whether transfer and baccalaureate programs for CTE needed to receive LMI reports from LA COE or go through the regional approval process. Dr. Makijan informed the council that she would look into the matter and provide details to the body. Priscilla Lopez informed the council that, for a program she submitted, the LMI was not required for COCI, and she did not bring the program before the regional body for approval.

Program Title	TOP Code	College	Contact
<i>New Program (Regional Program Recommendation)</i>			
1. Data Sciences and Analytics (Certificate)	0702.00 Computer Information Systems	LA Valley College	Michael Rahni rahnimk@lavc.edu
2. Aides, Assistants, and Caregivers (Certificate)	2104.00 Human Services	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu
3. Engineering Technology, Advanced (Certificate)	0924.00 Engineering Technology, General (requires Trigonometry)	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu
4. Family Violence Specialist (Certificate)	2104.00 Human Services	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu
5. Curriculum Certificate (Certificate)	1305.00 Child Development/Early Care and Education	Mt. San Antonio College	Lucie Melendez lmelendez17@mtsac.edu
6. Computer Network and Security Management	0708.10 Computer Networking	West LA College	Anna Chiang chiangas@laccd.edu
7. Financial Aspects of Film Production (Certificate)	0502.00 Accounting	West LA College	Kimberly Manner Mannerke@wlac.edu
<i>Program Modification (Substantial Change)</i>			

8. Computer Aided Design – Mechanical (A.S. Degree, Certificate)	0953.410 Mechanical Drafting	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu
9. Engineering Technology (A.S. Degree, Certificate)	0924.00 Engineering Technology, General (requires Trigonometry)	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu
10. Social Work (A.A.-T Degree, Certificate)	2104.00 Human Services	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu
11. Aviation Maintenance Technician (A.S. Degree, Certificate)	0950.00 Aeronautical and Aviation Technology	West LA College	Carmen Dones Donescm@wlac.edu
12. Aviation Maintenance Technician (A.S. Degree)	0950.00 Aeronautical and Aviation Technology	West LA College	Jason Liberande libranjr@wlac.edu

V. Action Items..... Dr. Narineh Makijan

a. Program Recommendation

Motion: Marla Uliana, LA Mission College
No abstentions.

Second: Gene Carbonaro, Long Beach City College Recommended: Yes No

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
1. Certificate of Achievement: Real Estate Investing I	0511.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
2. Certificate of Achievement: Real Estate Investing II	0511.00	Citrus College	Kimberly Mathews kmathews@citruscollege.edu	ES	Y	N	Y	N
3. A.S. Degree: Administrative Assistant, Customer Support	0514.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	Y	N	Y	N
4. Certificate of Achievement: Administrative Assistant, Customer Support	0514.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	Y	N	Y	N
5. A.S. Degree: Administrative Assistant, Human Resources Support	0506.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	EA	Y	Y	Y	N

6.	Certificate of Achievement: Administrative Assistant, Human Resources Support	0506.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	EA	Y	Y	Y	N
7.	A.S. Degree: Administrative Assistant, Office Support	0514.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	Y	N	Y	N
8.	Certificate of Achievement: Administrative Assistant, Office Support	0514.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	Y	N	Y	N
9.	A.S. Degree: Administrative Assistant, Virtual Support	0514.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	Y	N	Y	N
10.	Certificate of Achievement: Administrative Assistant, Virtual Support	0514.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	Y	N	Y	N
11.	Certificate of Achievement: Customer Relations Specialist	0514.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	Y	N	Y	N
12.	Certificate of Achievement: Design Basics	0201.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	N	Y	Y	N
13.	Certificate of Achievement: Gas Tungsten Arc Welding (GTAW)	0956.50	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	Y	N	Y	N
14.	A.S. Degree: Industrial Design	0953.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	N	Y	Y	N
15.	Certificate of Achievement: Interior Design	1302.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	EA	Y	Y	Y	N
16.	Certificate of Achievement: Shielded Metal Arc Welding (SMAW)	0956.50	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	Y	N	Y	N
17.	A.A. Degree: Associate in Arts, Photography	0614.00	Long Beach City College	Gene Carbonaro gcarbonaro@lbcc.edu	ES	Y	N	Y	N
18.	Certificate of Achievement: Orthodontic Dental Assistant Certificate of Achievement	1240.10	West LA College	Tiffany Miller millerts@wlaac.edu	ES	Y	N	Y	N

Key	
EA = Endorsed: All Criteria Met	Y = Yes
ES = Endorsed: Some Criteria Met	N = No
NE = Not endorsed	* Emerging denotes there are gaps in the traditional labor market information.
PA = Pre-approved	

b. [Modified Programs](#)

Motion: Priscilla Lopez, LA Harbor College
No abstentions.

Second: Marcia Wilson, LA Trade-Tech College

Recommended: Yes No

1. [A.S. Degree: Real Estate](#), Citrus College
 - Added elective Advanced Real Estate Finance and Investments (REAL 215) 3 units
2. [Certificate of Achievement: Real Estate Broker](#), Citrus College
 - Added elective Advanced Real Estate Finance and Investments (REAL 215) 3 units
3. [A.S. Degree: Associates in Science, Registered Nursing](#); Long Beach City College
 - Update to catalog description, PSLOs, and courses
4. [Certificate of Achievement: Certificate of Achievement, Photography](#); Long Beach City College
 - Changed the Title, catalog description, and PSLOs
5. [A.S. Degree: Aviation Maintenance Technician](#), West LA College
 - The Federal Aviation Administration provided guidelines on required subject matter and moved the requirements from an hours-based curriculum to a competency-based curriculum. After extensive review of the curriculum, the department decided to reduce the number of units required for the program by removing test prep courses. The program plans to embed most of the subjects removed into the updated curriculum.

VI. Action Item..... Dr. Narineh Makijan

a. Approval of Minutes Reflecting Today's Program Recommendation Vote

Motion: Marcia Wilson, LA Trade-Tech College

Second: Lynell Wiggins, Compton College

Approved: Yes No

No abstentions.