

**Los Angeles Regional Consortium  
Program Recommendation Minutes**

October 20, 2022

8:30 – 10:30 a.m.

*Zoom Meeting*

<https://pasadena-edu.zoom.us/j/99493008099>

**Voting Members Present:**

- Nick Real, Cerritos College
- Kimberly Mathews, Citrus College
- Lynell Wiggins (alternate), Compton College
- Kendra Madrid, East LA College
- Virginia Rapp, El Camino College
- Freddy Saucedo, Glendale Community College
- Priscilla Lopez, LA Harbor College
- Marla Uliana, LA Mission College
- Mon Khat, LA Pierce College
- Laura Perez, LA Southwest College
- Marcia Wilson, LA Trade-Tech College
- Laurie Nalepa, LA Valley College
- Anthony Pagan, Long Beach City College
- Jennifer Galbraith, Mt. SAC
- Armine Derdarian, Pasadena City College
- Bruce Noble, Rio Hondo College
- Patricia Ramos, Santa Monica College

**I. Call to Order**

The Los Angeles Regional Consortium (LARC) Workforce Council Business Meeting was called to order at 8:34 a.m. by Dr. Narineh Makijan, Los Angeles Regional Consortium (LARC) Chair & AVP, Pasadena City College.

**II. LA Workforce Council Roll Call**

The roll call was completed by Grace Rakow, Administrative Assistant, LARC, Pasadena City College. They confirmed that a quorum of participating members was present.

**III. Approval of Previous Month's Minutes**

- a. Minutes from the September 15, 2022, LARC Meeting

Motion: Marcia Wilson, LA Trade-Tech College

Second: Mon Khat, LA Pierce College

Approved:  Yes  No

*No abstentions.*

**IV. Informational Items**.....Dr. Narineh Makijan

- a. Program Data Requests

Program Title	TOP Code	College	Contact
<i>New Program (Regional Program Recommendation)</i>			
1. Technical Theater	1006.00 Technical Theater	Cerritos College	Jason Dunk <a href="mailto:jdunk@cerritos.edu">jdunk@cerritos.edu</a>
2. Real Estate Salesperson Certificate of Achievement	0511.00 Real Estate	Compton College	John Yeressian <a href="mailto:jyeressian@compton.edu">jyeressian@compton.edu</a>
3. Athletic Trainer Aide	1228.00 Athletic Training and Sports Medicine	LA City College	Fabian Naranjo <a href="mailto:naranjf@lacitycollege.edu">naranjf@lacitycollege.edu</a>
4. Group Fitness Instructor	0835.20 Fitness Trainer	LA City College	Fabian Naranjo <a href="mailto:naranjf@lacitycollege.edu">naranjf@lacitycollege.edu</a>
5. Lifeguard/Lifesaving	0835.70 Aquatics and Lifesaving	LA City College	Fabian Naranjo <a href="mailto:naranjf@lacitycollege.edu">naranjf@lacitycollege.edu</a>
6. Massage Therapy	1262.00 Massage Therapy	LA City College	Fabian Naranjo <a href="mailto:naranjf@lacitycollege.edu">naranjf@lacitycollege.edu</a>
7. Physical Therapy Aide	1222.00 Physical Therapist Assistant	LA City College	Fabian Naranjo <a href="mailto:naranjf@lacitycollege.edu">naranjf@lacitycollege.edu</a>
8. Sports Team Coaching	0835.60 Coaching	LA City College	Fabian Naranjo <a href="mailto:naranjf@lacitycollege.edu">naranjf@lacitycollege.edu</a>
9. Hospitality	1307.00 Hospitality	LA Harbor College	Priscilla Lopez <a href="mailto:lopezpa@lahc.edu">lopezpa@lahc.edu</a>
10. American Sign Language Interpreting (ASL)	0850.10 Sign Language Interpreting	Long Beach City College	Gene Carbonaro <a href="mailto:gcarbonaro@lbcc.edu">gcarbonaro@lbcc.edu</a>

11. Industrial Design	0953.00 Drafting Technology	Long Beach City College	Gene Carbonaro <a href="mailto:gcarbonaro@lbcc.edu">gcarbonaro@lbcc.edu</a>
12. Baking and Pastry (AS; Certificate)	1306.30	Mt. San Antonio College	Shelley Doonan <a href="mailto:sdoonan@mtsac.edu">sdoonan@mtsac.edu</a>
13. Culinary Arts Management (AS; Certificate)	1306.30	Mt. San Antonio College	Shelley Doonan <a href="mailto:sdoonan@mtsac.edu">sdoonan@mtsac.edu</a>
14. Horticulture (Certificate)	0109.00	Mt. San Antonio College	Chaz Perea <a href="mailto:cperea@mtsac.edu">cperea@mtsac.edu</a>
15. Interior Decoration and Staging	1302.00 Interior Design and Merchandising	Mt. San Antonio College	Elisabeth Eatman <a href="mailto:eeatman@mtsac.edu">eeatman@mtsac.edu</a>
16. Biological Technology - Stem Cell-Based Biomanufacturing	0430.00 Biotechnology & Biomedical Technology	Pasadena City College	Pamela Eversole-Cire <a href="mailto:pleversole-cire@pasadena.edu">pleversole-cire@pasadena.edu</a>
17. Business Administration Certificate	0505.00 Business Administration	Rio Hondo College	Maria Andrade-Hernandez <a href="mailto:mandrade-hernandez@riohondo.edu">mandrade-hernandez@riohondo.edu</a>
18. Media Management and Sales	0509.10 Advertising	Santa Monica College	Lynn Dickinson <a href="mailto:dickinson_Lynn@smc.edu">dickinson_Lynn@smc.edu</a>
19. Computer Applications Office Technologies - General Office	0514.00 Office Technology/ Office Computer Applications	West LA College	Anna Chiang <a href="mailto:chiangas@wlac.edu">chiangas@wlac.edu</a>
20. Corrections (Certificate of Achievement)	2105.10 Corrections	West LA College	Jason Librande <a href="mailto:libranjr@wlac.edu">libranjr@wlac.edu</a>
<i>Existing, Low-unit, Local Certificate for State Chaptering</i>			
21. Special Needs Certificate	1305.20 Children with Special Needs	LA Pierce College	Patricia Doelitzsch <a href="mailto:doelitpa@piercollege.edu">doelitpa@piercollege.edu</a>
<i>College/District Program Review</i>			
22. Yoga Teacher Training (Certificate)	0835.20 Fitness Trainer	Mt. San Antonio College	Robert Dominguez <a href="mailto:rdominguez14@mtsac.edu">rdominguez14@mtsac.edu</a>
23. Dental Assisting Program	1240.10 Dental Assistant	West LA College	Carlos Sermeno <a href="mailto:sermenc@lacc.edu">sermenc@lacc.edu</a>
24. Dental Hygiene	1240.20 Dental Hygienist	West LA College	Carlos Sermeno <a href="mailto:sermenc@lacc.edu">sermenc@lacc.edu</a>
25. Medical Assisting	1208.00 Medical Assisting	West LA College	Carlos Sermeno <a href="mailto:sermenc@lacc.edu">sermenc@lacc.edu</a>

26. Pharmacy Technician	1221.00 Pharmacy Technology	West LA College	Carlos Sermeno <a href="mailto:sermenc@laccd.edu">sermenc@laccd.edu</a>
<i>Program Modification (Substantial Change)</i>			
27. Architectural Design	0201.00 Architecture & Architectural Technology	Long Beach City College	Gene Carbonaro <a href="mailto:gcarbonaro@lbcc.edu">gcarbonaro@lbcc.edu</a>
28. Interior Design	1302.00 Interior Design and Merchandising	Long Beach City College	Gene Carbonaro <a href="mailto:gcarbonaro@lbcc.edu">gcarbonaro@lbcc.edu</a>
29. Financial Investments	0504.00 Banking and Finance	Pasadena City College	Kimberly Shediak <a href="mailto:kshediak@pasadena.edu">kshediak@pasadena.edu</a>
30. Medical Assisting Administrative/Clinical	1208.00 Medical Assisting	Pasadena City College	Sebrenia Law <a href="mailto:salaw@pasadena.edu">salaw@pasadena.edu</a>
31. Retail Management	0506.50 Retail Store Operations & Management	Pasadena City College	Kimberly Shediak <a href="mailto:kshediak@pasadena.edu">kshediak@pasadena.edu</a>
32. Computer Applications Office Technologies - Legal Secretary	0514.10 Legal Office Technology	West LA College	Anna Chiang <a href="mailto:Chiangas@wlac.edu">Chiangas@wlac.edu</a>

**V. Action Items**..... Dr. Narineh Makijan

a. [Program Recommendation](#)

Motion: Jennifer Galbraith, Mt. San Antonio College    Second: Kendra Madrid, East LA College

Recommended:  Yes     No

*No abstentions.*

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
1. <a href="#">A.S. Degree: Associate of Science Degree in Biotechnology</a>	0430.00	Cerritos College	Nick Real <a href="mailto:yreal@cerritos.edu">yreal@cerritos.edu</a>	ES	Y	N	Y	Y

2. <a href="#">Certificate of Achievement: Biotech 1: Basic Wet Lab Skills Certificate of Achievement</a>	0430.00	Cerritos College	Nick Real <a href="mailto:yreal@cerritos.edu">yreal@cerritos.edu</a>	ES	Y	N	Y	Y
3. <a href="#">Certificate of Achievement: Certificate of Achievement in Biotechnology II: Biomanufacturing</a>	0430.00	Cerritos College	Nick Real <a href="mailto:yreal@cerritos.edu">yreal@cerritos.edu</a>	ES	Y	N	Y	Y
4. <a href="#">Certificate of Achievement: Legal Translation and Interpretation</a>	2140.00	LA Mission College	Marla Uliana <a href="mailto:ulianamr@lamission.edu">ulianamr@lamission.edu</a>	EA	Y	Y	Y	N
5. <a href="#">Certificate of Achievement: Enterprise Service Clerk</a>	0514.00	Santa Monica College	Patricia Ramos <a href="mailto:Ramos_patricia@smc.edu">Ramos_patricia@smc.edu</a>	ES	Y	N	Y	N

Key	
EA = Endorsed: All Criteria Met	Y = Yes
ES = Endorsed: Some Criteria Met	N = No
NE = Not endorsed	* Emerging denotes there are gaps in the traditional labor market information.
PA = Pre-approved	

b. [Modified Programs](#)

Motion: Marla Uliana, LA Mission College

Second: Lynell Wiggins, Compton College

Recommended:  Yes  No

*No abstentions.*

The LAWAC confirmed that modified programs that do not require a new COCI number do not need to go through the program recommendation process. If the college chooses to bring the program through the process, they are not required to receive a new LMI report to attach to the submission.

1. [Certificate of Achievement: Certificate of Achievement in Advanced Professional Baking and Pastry Arts](#), LA Harbor College

- There was a typo in one of the course titles. It should be HOSPT 120, and it was inputted as HOSP 130.

2. [A.S. Degree: Baking and Pastry Degree](#), Mt. San Antonio College

- Most classes: Minor edits and updated sample assignment to align with MO's
- 106, 117, and 118: Reduce lecture hours, increase lab hours, edit outline, and update sample assignment to align with MO's
- CUL 111: Update catalog description and notes, tasting language
- HRM 57: Remove HRM 51 pre-req
- CUL 115: Revised to a lab-only class – replace work experience, looking at the number of units to support lunch service
- CUL 108: Name change, edits to outline, updated sample assignment to align with MO's
- CUL 113: New class – HRM and CUL 102 pre-req
- CUL 121: New class – HRM 52 pre-req
- CUL 125: New class – DL request
- CUL 91: Remove co req and restaurant requirement = like HRM 91, no longer tied to Café 91
- HRM 59: Added
- HRM 61: Removed – content covered in CUL 114, 155, HRM 56, 57 and 59

3. [Certificate of Achievement: Baking and Pastry Level 1](#), Mt. San Antonio College

- Remove and archive CUL 116
- Add CUL 113

4. [Certificate of Achievement: Culinary Arts Advanced](#), Mt. San Antonio College

- Most classes: Minor edits and updated sample assignment to align with MO's
- 103, 106, and 107: Reduce lecture hours, increase lab hours, edits to outline, and update sample assignment to align with MO's
- CUL 104: Add HRM 52 pre-req, edits to outline, and updated sample assignment to align with MO's
- CUL 111: Update catalog description and notes, tasting language.
- HRM 57: Remove HRM 51 pre-req
- CUL 115: Revised to a lab-only class – replace work experience. Looking at the number of units to support lunch service.
- CUL 108: Name change, edits to outline and updated sample assignment to align with MO's
- CUL 113: New Class – HRM and CUL 102 pre-req
- CUL 121: New class – HRM 52 pre-req
- CUL 125: New class – DL request
- CUL 91: Remove co req and restaurant requirement = like HRM 91, no longer tied to Café 91.
- HRM 59: Added
- HRM 61: Removed – content covered in CUL 114, 155, HRM 56, 57 and 59

5. Certificate of Achievement: Culinary Arts Level I, Mt. San Antonio College

- Reduced the units required
- Removed Nutrition requirement (nutrition topic covered in CUL 101)
- Removed CUL 107
- Added CUL 101

6. A.S. Degree: Culinary Arts Management (AS Degree), Mt. San Antonio College

- Most classes: Minor edits and updated sample assignment to align with MO's
- 103, 106, and 107: Reduce lecture hours, increase lab hours, Edits to outline, and update sample assignment to align with MO's
- CUL 104: Add HRM 52 pre-req, Edits to outline, and updated sample assignment to align with MO's
- CUL 111: Update catalog description and notes. Tasting language.
- HRM 57: Remove HRM 51 pre-req
- CUL 115: Revised to a lab-only class – replace work experience. Looking at the number of units to support lunch service.
- CUL 108: Name change, Edits to outline and updated sample assignment to align with MO's
- CUL 113: New Class – HRM and CUL 102 pre-req
- CUL 121: New class – HRM 52 pre-req
- CUL 125: New class – DL request
- CUL 91: Remove co req and restaurant requirement = like HRM 91, no longer tied to Café 91.
- HRM 59: Added
- HRM 61: Removed – content covered in CUL 114, 155, HRM 56, 57 and 59

**VI. Action Item**.....Dr. Narineh Makijan

a. Approval of Minutes Reflecting Today's Program Recommendation Vote

Motion: Jennifer Galbraith, Mt. San Antonio College      Second: Marcia Wilson, LA Trade-Tech College

Approved:  Yes     No

*No abstentions.*