

**Los Angeles Regional Consortium  
Business Meeting Agenda  
April 21, 2022  
8:30 – 10:00 a.m.**

**Zoom Video-Call Details**

Topic: LARC Business Meeting  
Time: April 21, 2022 08:30 AM Pacific Time (US and Canada)

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**Los Angeles Regional Consortium**  
**Business Meeting Agenda**  
April 21, 2022  
8:30 – 10:00 a.m.

- I. **Welcome and Call to Order** ..... Salvatrice Cummo  
*Vice President, Economic and Workforce Development  
Pasadena City College*
  
- II. **LA Workforce Council Voting Member Roll Call** ..... Grace Rakow  
*Administrative Assistant, Los Angeles Regional Consortium  
Pasadena City College*
  
- III. **Introduction of New LARC Chair, Dr. Narineh Makijan** ..... Salvatrice Cummo
  
- IV. **LARC CEO Board Co-Chair Greeting & Remarks**.....Dr. Erika Endrijonas  
*LARC CEO Board Co-Chair  
Superintendent-President  
Pasadena Area Community College District*  
  
Dr. Mary Gallagher  
*LARC CEO Board Co-Chair  
President  
Los Angeles City College*

**V. Approval of Previous Month’s Minutes**..... Dr. Narineh Makijan

*LARC Chair  
Assistant Vice President  
Pasadena City College*

a. Minutes from the March 17, 2022, LARC Meeting

*Motion:*

*Second:*

*Approved:*  Yes  No

**VI. Informational Items**

a. Program Data Requests

Program Title	TOP Code	College	Contact
<i>New Programs</i>			
1. Business Information Worker (Certificate)	0514.00	LA City College	Vi Ly <a href="mailto:lyvk@lacitycollege.edu">lyvk@lacitycollege.edu</a>
2. Wildland Fire Technology (AS; Certificate)	2133.00	Mt. San Antonio College	Raymond Mosack <a href="mailto:rmosack@mtsac.edu">rmosack@mtsac.edu</a>
3. Business Administration (AS)	0505.00	Pasadena City College	Kimberly Shediak <a href="mailto:kshediak@pasadena.edu">kshediak@pasadena.edu</a>
4. Design Technology (AS; Certificate)	0956.00	Pasadena City College	Sandy Lee <a href="mailto:sjlee@pasadena.edu">sjlee@pasadena.edu</a>
5. Sound Engineering Technician (AS; Certificate)	0604.00	Pasadena City College	Sarah Barker <a href="mailto:sabarker@pasadena.edu">sabarker@pasadena.edu</a>
6. Mat Pilates Instructor (Certificate)	0835.20	Rio Hondo College	Aaron Perez <a href="mailto:aaperez@riohondo.edu">aaperez@riohondo.edu</a>
7. Digital Technician (Certificate)	1012.00	Santa Monica College	Josh Sanseri <a href="mailto:sanseri_josh@smc.edu">sanseri_josh@smc.edu</a>
8. Athletic Training and Sports Medicine (AS; Certificate)	1228.00	West LA College	Victor Pulido <a href="mailto:pulidov@wlac.edu">pulidov@wlac.edu</a>
9. Entrepreneurship Fundamentals I (Certificate)	0506.40	West LA College	Todd Matosic <a href="mailto:Matosit@wlac.edu">Matosit@wlac.edu</a>
10. Graphic Design I & II (Certificate)	1030.00	West LA College	Elise Forier Edie <a href="mailto:forierem@laccd.edu">forierem@laccd.edu</a>

11. Interactive Design I & II (Certificate)	1030.00	West LA College	Elise Forier Edie <a href="mailto:forierem@laccd.edu">forierem@laccd.edu</a>
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**VII. Action Items** ..... Dr. Narineh Makijan

a. Program Recommendation

Motion:

Second:

Recommended:  Yes  No

Program Title	TOP Code	College	Contact	Type of LMI Endorsement	LMI Criteria			Emerging*
					Supply Gap	Living Wage	Ed Atmnt	
1. <a href="#">Certificate of Achievement: Computer Music Performance</a>	1005.00	Cerritos College	Nick Real <a href="mailto:yreal@cerritos.edu">yreal@cerritos.edu</a>	EA	Y	Y	Y	N
2. <a href="#">Associate's Degree: General Motors Automotive Service Educational Program (GM ASEP)</a>	0948.00	Cerritos College	Nick Real <a href="mailto:yreal@cerritos.edu">yreal@cerritos.edu</a>	ES	Y	N	Y	N
3. <a href="#">Certificate of Achievement: Advanced Baking &amp; Pastry Arts</a>	1306.30	LA Harbor College	Mercy Yanez <a href="mailto:yanezm@lahc.edu">yanezm@lahc.edu</a>	ES	Y	N	N	N
4. <a href="#">Certificate of Achievement: Professional Baking &amp; Pastry Arts</a>	1306.30	LA Harbor College	Mercy Yanez <a href="mailto:yanezm@lahc.edu">yanezm@lahc.edu</a>	ES	Y	N	N	N
5. <a href="#">Certificate of Achievement: Criminal Forensics</a>	2105.40	Long Beach City College	Gene Carbonaro <a href="mailto:gcarbonaro@lbcc.edu">gcarbonaro@lbcc.edu</a>	EA	Y	Y	Y	N
6. <a href="#">Certificate of Achievement: Horse Ranch Management Level 1</a>	0102.00	Mt. San Antonio College	Jennifer Galbraith <a href="mailto:jgalbraith@mtsac.edu">jgalbraith@mtsac.edu</a>	ES	Y	N	N	N
7. <a href="#">Certificate of Achievement: Livestock Production Management</a>	0102.00	Mt. San Antonio College	Jennifer Galbraith <a href="mailto:jgalbraith@mtsac.edu">jgalbraith@mtsac.edu</a>	ES	Y	N	N	N
8. <a href="#">Certificate of Achievement: Real Estate Sales Certificate</a>	0511.00	Mt. San Antonio College	Jennifer Galbraith <a href="mailto:jgalbraith@mtsac.edu">jgalbraith@mtsac.edu</a>	ES	Y	N	Y	N
9. <a href="#">Certificate of Achievement: Electronics Technology Basic Digital Technician</a>	0934.00	Pasadena City College	Armine Derdarian <a href="mailto:aderdarian@pasadena.edu">aderdarian@pasadena.edu</a>	ES	Y	N	Y	N

10. <a href="#">Certificate of Achievement: Global Trade and Logistics</a>	0501.00	Pasadena City College	Armine Derdarian <a href="mailto:aderdarian@pasadena.edu">aderdarian@pasadena.edu</a>	EA	Y	Y	Y	N
11. <a href="#">Certificate of Achievement: Analog Photography</a>	1012.00	Santa Monica College	Patricia Ramos <a href="mailto:Ramos_Patricia@smc.edu">Ramos_Patricia@smc.edu</a>	ES	Y	N	Y	N
12. <a href="#">Certificate of Achievement: Geospatial Technology</a>	2206.10	Santa Monica College	Patricia Ramos <a href="mailto:Ramos_Patricia@smc.edu">Ramos_Patricia@smc.edu</a>	EA	Y	Y	Y	Y
13. <a href="#">Certificate of Achievement: Photographer's Assistant</a>	1012.00	Santa Monica College	Patricia Ramos <a href="mailto:Ramos_Patricia@smc.edu">Ramos_Patricia@smc.edu</a>	ES	Y	N	Y	N

Key	
EA = Endorsed: All Criteria Met	Y = Yes
ES = Endorsed: Some Criteria Met	N = No
NE = Not endorsed	* Emerging denotes there are gaps in the traditional labor market information.
PA = Pre-approved	

b. [Modified Programs](#)

*Motion:*

*Second:*

*Recommended:*  Yes  No

1. [Certificate of Achievement: Front End Web Developer](#), Long Beach City College
  - Changing the name of the certificate from Web Developer to Front-End Web Developer
  - Changing some language in the catalog description
  - Adding course sequencing
  - Removing COSP 201 Intro to Mobile App Development and COSW 30 Database Programming with PHP/MySQL as options
  - Adding COSW 230 Web Development Frameworks and COSW 240 Intro to Content Management Systems as required classes
2. [Certificate of Achievement: Dental Hygiene Program](#), Pasadena City College
  - C & I annual update
  - DH116 Dental Materials & DH141 Oral Radiology converted to hybrid
  - Changes in course sequence due to elimination of winter intersession
  - Change program acceptance from point-based to lottery

3. [Certificate of Achievement: Paralegal Studies Certificate](#), Pasadena City College
  - Allow all GE patterns to be used to satisfy GE and Elective requirements
  - Remove Plgl 135B
  - Update program description and clarify language
  
4. [Associate’s Degree: Photography](#), Santa Monica College
  - Move Photo 52 to the “Restricted Elective” category
  - Move Photo 34 to the “Required Courses” category
  - Eliminate the “Non-Photography Elective” requirement
  - Eliminate GR Des 31 from the “Restricted Electives” category
  
5. [Certificate of Achievement: Photography](#), Santa Monica College
  - Move Photo 52 to the “Restricted Elective” category
  - Move Photo 34 to the “Required Courses” category
  - Eliminate the “Non-Photography Elective” requirement
  - Eliminate GR Des 31 from the “Restricted Electives” category

**VIII. Pending Items**

- a. Augmentation Application Ranking & Discussion..... Dr. Narineh Makijan
  
- b. [Bylaws Taskforce](#)..... Dr. Narineh Makijan
  
- c. Curriculum Committee Composition Discussion ..... Dr. Tricia Ramos  
*Santa Monica College*

**IX. Action Items**

- a. LA Program Finder Taskforce Report & Final Action ..... Mike Slavich  
*Rio Hondo College*

**Recommendation**

The LA Program Finder Taskforce recommends that the LA Program Finder not be a foundational project, and that the \$300,000 allocated towards the Program Finder be added to the 21-22 Augmentation Funds.

*Motion:*

*Second:*

*Approved:*  Yes  No

- b. Program Recommendation Taskforce: Recommendations for Approval..... Mike Slavich  
*Rio Hondo College*

1. **Recommendation 1: Collegial Consultation**

Collegial consultation is only necessary for new programs. Collegial consultation is not necessary for program modifications. Collegial consultation is not necessary for existing low-unit, local certificates for state chaptering.

*Motion:*

*Second:*

*Approved:*  Yes  No

2. **Recommendation 2: Program Data Requests**

All LMI requests appear on the business meeting agenda as informational items, unless the requestor asks COE not to forward their request for inclusion on the agenda.

*Motion:*

*Second:*

*Approved:*  Yes  No

3. **Recommendation 3: Program Modification**

Only program modifications that require a new control number in COCI are required to appear on the LARC business meeting agenda and complete a program application in RegionalCTE.org. Program modifications that do not result in a new control number are not required to appear on the LARC business meeting agenda, nor do they need to complete a program application in RegionalCTE.org.

*Motion:*

*Second:*

*Approved:*  Yes  No

4. **Recommendation 4: RegionalCTE.org**

Request that the programmer add a space in [RegionalCTE.org](https://RegionalCTE.org) for users to include a short list of changes to programs that are being modified.

*Motion:*

*Second:*

*Approved:*  Yes  No

**5. Recommendation 5: Instructions on LARC Website**

Update the Program Recommendation process on the LARC website with approved recommendations, and clarify the process for existing low-unit, local certificates for state chaptering.

*Motion:*

*Second:*

*Approved:*  Yes  No

c. Approval of Minutes Reflecting Today’s Program Recommendation Vote.....Dr. Narineh Makijan  
*Motion:* *Second:* *Approved:*  Yes  No

**X. General Updates**

a. Chancellor’s Office Update ..... JC Mbomeda & Lupe Maldonado  
*Chancellor’s Office*

b. Fiscal/Purchasing Update ..... Dr. Narineh Makijan & Alonso Berumen  
*Pasadena City College*

**XI. Zoom Poll: Meeting Needs & Preferences (In-person/Virtual).....Dr. Narineh Makijan**

**XII. College Updates**

- a. Cerritos
- b. Citrus
- c. Compton
- d. East LA
- e. El Camino
- f. Glendale
- g. LA City
- h. LA Harbor
- i. LA Mission



- j. LA Pierce
- k. LA Southwest
- l. LA Trade-Tech
- m. LA Valley
- n. Long Beach
- o. Mt. SAC
- p. Pasadena
- q. Rio Hondo
- r. Santa Monica
- s. West LA

**XIII. Adjourn**

- a. Next LARC Business Meeting will take place Thursday, May 19, 2022, at 8:30 a.m.  
**Zoom Information (New Zoom Link):** <https://pasadena-edu.zoom.us/j/99493008099>