CALIFORNIA COMMUNITY COLLEGES
LAOCRC
los angeles | orange county | regional consortium

www.laocrc.org
714.564.5575
laocrc@rsccd.edu

Los Angeles Orange County Regional Consortium
College Resource Leadership Council Business Meeting

Approved Minutes: December 14, 2017

Sheraton Cerritos- 12725 Towne Center Dr., Cerritos, CA 90703

Voting Members present:

- Marti DeYoung (Alternate), Citrus College
- Nancy Jones, Coastline Community College
- Rodney Murray, Compton Community College
- Kathleen Reiland, Cypress College
- Mercedes Yanez, East Los Angeles College
- Virginia Rapp, El Camino College
- Douglas Benoit, Fullerton College
- Jan Swinton, Glendale Community College
- Christopher Whiteside, Golden West College
- Corine Doughty, Irvine Valley College
- Michelle Grimes-Hillman, Long Beach City College
- Adriene "Alex" Davis, Los Angeles City College
- Sandra Sanchez, Los Angeles Harbor College
- Marla Uliana, Los Angeles Mission College

- Tom Vessella, Los Angeles Pierce College
- Rick Hodge, Los Angeles Southwest College
- Marcia Wilson, Los Angeles Trade-Tech College
- Laurie Nalepa, Los Angeles Valley College
- Jemma Blake-Judd, Mt. San Antonio College
- Lisa Knuppel, Orange Coast College
- Rocco Cifone, Pasadena City College
- Mike Slavich, Rio Hondo College
- Anthony Teng, Saddleback College
- Bart Hoffman, Santa Ana College
- Patricia Ramos, Santa Monica College
- Von Lawson, Santiago Canyon College
- Carmen Dones, West Los Angeles College

Voting Members absent:

- Nick Real, Cerritos Community College

I. **Meeting called to order at 8:32 a.m. by Alex Davis, CRLC Chair and Dean Resource Associate Chair, LAOCRC**

II. **Voting Member Roll Call by Maria Madrigal, LAOCRC Administrative Secretary**

III. **Minutes from November 16th, 2017 were approved as submitted**

IV. **Discussion Items**
   a. Proposed Regional SWP Projects
      i. The CEO Council meeting has been rescheduled to January 5th, 2018
         1. The deadline to submit the projects in the Nova system is January 31st, 2018
      ii. Los Angeles
         1. Are project leads providing additional information for the submission of the application in Nova?
            1. The template that was completed for each of the projects reflects the information needed to submit the applications in Nova
               i. At least 95% of the information should be already in the template applications
            2. Marcia Wilson will submit the Regional SWP Project Applications for the Los Angeles Region; she will be contacting the leads should she need additional information
         2. Patricia Ramos inquired about the deadline for the local share
            1. What is the allowable expenditure period?
            2. Richard Verches will contact Sarah Santoyo regarding this inquiry

CALIFORNIA COMMUNITY COLLEGES
Doing What MATTERS™
FOR JOBS AND THE ECONOMY

LAOCRC is supported by the CA Community College Chancellor's Office and Carl D. Perkins IV grant #13-150-003.
Gustavo Chamorro, OC Director
Richard Verches, LA Director
Revised: 1/22/2018

CALIFORNIA COMMUNITY COLLEGES

LAOC|RC
los angeles | orange county | regional consortium

www.laocrc.org
714.564.5575
laocrc@rsccd.edu

iii. Orange County

    1. The project leads will be submitting their respective SWP Round 2 Projects in the Nova system

b. Notice of Intent Process

    i. We are no longer submitting a document Notice of Intent (Program Intent)

        1. In order to submit a Program Intent please view the following steps:

            1. Go to http://www.laocrc.org/

            2. Click on "Program Intents" under the **Program Recommendation** box

            3. Click on the link provided to submit a Program Intent LIM request via the Center of Excellence.

        2. The Program Intent serves as an informational item only

c. Colleges having issues login in Regional CTE website; Maria Madrigal to follow up with Voting Members having this issue

    i. Marla Uliana, Los Angeles Mission College

    ii. Laurie Nalepa, Los Angeles Valley College

    iii. Jan Swinton, Glendale Community College

    iv. Marcia Wilson, Los Angeles Trade-Technical College

    v. Please contact Maria Madrigal if you continue to have issues logging on the Regional CTE website to review/submit/manage program applications

    vi. Please note that the LAOCRC website's log in feature is obsolete as we are no longer Voting Online; we will remove this feature unless we find a new purpose for it

V. Informational Items

    i. **Preapproved programs**

        1. N/A

    ii. **Notices of Intent**

        1. Computer Forensics, *El Camino College*

        2. Machine Tool Technology, *Long Beach City College*

        3. Biotechnology, *Los Angeles Harbor College*

        4. Social Media Certificate, *Los Angeles Pierce College*

        5. Mechanical Engineering Technician-CoA, *Pasadena City College*

        6. Manufacturing Engineering Technician-CoA, *Pasadena City College*

        7. Paramedic (Certificate), *West Los Angeles College*

VI. Action Items

a. It was proposed to postpone the voting until all members are able to review the submitted applications; Maria will send out an outlook invitation or email and Voting Members must reply to Maria with their Vote/s no later than Tuesday, December 19, 2017.

    i. Motion: Rocky Cifone, Pasadena City College; Second: Rodney Murray, Compton College; Approved

b. Due to lack of votes the deadline was postpone to December 21st by 10 a.m.; 15 out of 28 votes are needed to recommend the programs

c. **Consent Online Program Recommendation : APPROVED**

        1. ASL Interpreter Education Program, *East Los Angeles College*

        2. Associate Degree in Library Technology-AS, *Pasadena City College*

            1. Recommended with the following edit:

                i. Attach Local Advisory Minutes

        3. Mechanical Engineering Technician-CoA, *Pasadena City College*

            1. Recommended with the following edit:

                i. Attach Local Advisory Minutes

CALIFORNIA COMMUNITY COLLEGES
Doing What MATTERS™
FOR JOBS AND THE ECONOMY

LAOCRC is supported by the CA Community College Chancellor's Office and Carl D. Perkins IV grant #13-150-003.
Gustavo Chamorro, OC Director
Richard Verches, LA Director
Revised: 1/22/2018

www.laocrc.org
714.564.5575
laocrc@rsccd.edu

4. Manufacturing Engineering Technician-CoA, *Pasadena City College*
   1. Recommended with the following edits:
      i. Orange Coast College must be added to the LMI report as they offer this program as well
      ii. Attach Local Advisory Minutes
5. Graphic Design: Advertising Design, *Rio Hondo College*
6. Graphic Design: Branding & Identity Design, *Rio Hondo College*
7. Graphic Design: Publication Design, *Rio Hondo College*
8. Graphic Design: Web Design, *Rio Hondo College*
9. Electric Vehicle Service Specialist, *Saddleback College*

VII. Updates
a. Colleges
   i. N/A
b. Other
   i. Concerns in regards to the Regional and Local SWP deadlines
      1. Maria to upload the SWP deadlines on the LAOCRC website
   ii. COE is working with LAEDC and OCBC on a report for Digital Media
      1. **Attention colleges with Digital Media Programs** please contact Lori Sanchez at lsanchez144@mtsac.edu if you would like to share any success stories; Lori would like to highlight student and programs in the Digital Media Report
      2. Lori Sanchez will send an email to the deans that can be shared with faculty

VIII. Adjourn
The next CRLC Meeting will take place in Sheraton Cerritos on January 18th, 2018 from 8:30 A.M. – 9:30 A.M.

WiFi Password: **Sheraton2016**